

## City Council Agenda Summary Sheet (Purchases)

**Agenda No:** 2004-0980  
**Date:** November 8, 2004  
**Prepared By:** Roger Rouse, Department of Public Service, 841-2497  
**City File No:**

**Meeting Date:** December 8, 2004

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**PURPOSE:**

City Council is requested to authorize the issuance of a blanket purchase order to Ajax Materials Corporation of Troy, Michigan for Asphalt Paving materials in the not-to-exceed amount of \$68,000.00 through December 31, 2006.

**DISCUSSION:**

The Department of Public Service purchase asphalt paving materials on an as needed basis to use on repairs due to water main and sewer breaks. The Department of Public Service picks up the asphalt paving materials as needed for repairs.

Sealed bids were solicited and the lowest responsive, responsible bidder was Ajax Materials, which the Department of Public Service selected as a primary vendor. Barrett Paving was the second lowest bidder and selected as a secondary vendor.

In previous years, the Department of Public Service has found that one vendor is unable to keep up with the overwhelming demand for asphalt paving materials during the construction season. Both vendors will be utilized, based on their ability to supply the asphalt materials to meet the delivery times required by the department for daily operations.

**FISCAL INFORMATION:**

Funds for asphalt paving materials are budgeted in various funds depending on the usage.

\*Various other materials, not purchased on this blanket are also budgeted in these line items.

Staff interaction will be required for repairs and maintenance. Funds are included in the 2005 budget and will be proposed for 2006.

<b>Fund Name</b>	<b>Fund Account #</b>	<b>Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Major Rds	462.781000	Material-Rd Maint	\$ 25,000.00*	\$16,000.00	\$ 9,000.00
Local Rds	464.781000	Material Rd Maint	\$165,000.00*	\$40,000.00	\$125,000.00
Sewer	510.781000	Materials	\$ 20,000.00*	\$ 6,000.00	\$ 14,000.00
Water	530.781000	Materials	\$ 20,000.00*	\$ 6,000.00	\$ 14,000.00

**Vendor Name and Address:**

**Primary:** Ajax Materials Corporation  
830 Kirts Blvd, Ste 100  
Troy, MI 48007

**Secondary:** Barrett Paving  
2040 Barrett Street  
Troy, MI 48084

**Reason for Selection:**

Lowest responsive, responsible bidder

**Method of Purchase:**

Blanket Purchase Order

**RECOMMENDATION:**

It is recommended that City Council authorize the issuance of a blanket purchase order to Ajax Materials Corporation of Troy, Michigan for Asphalt Paving materials in the not-to-exceed amount of \$68,000.00 through December 31, 2006.

**ATTACHMENTS:**

Bid Tabulation

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Department Authorization: Roger Rouse

Reviewed by:

Fiscal: *Jean Farris*

Clerks: *Susan Koliba-Galeczka*

Approved by: *Pat Somerville*

**RESOLUTION**

**NEXT AGENDA ITEM**

**RETURN TO AGENDA**