City Council Agenda Summary Sheet
(Purchases)

Agenda No: 2004-0880
Date: October 8, 2004
Prepared By: Julie Hamilton, Fiscal/Purchasing, 841-2537
City File No:

Meeting Date: October 20, 2004

PURPOSE:
City Council is requested to authorize the purchase of one (1) new, 20 Ton Equipment Trailer. It is recommended that the purchase of this trailer be awarded to Holden Industries, Incorporated of Southwest City, Missouri, in the amount not-to-exceed $13,732.00.

DISCUSSION:
Quotations were solicited and received for one (1) new 20 Ton Equipment Trailer. Holden Industries was concluded to be the lowest responsive, responsible bidder that met the required specifications.

Money was budgeted for this purchase in the 2004 fleet equipment budget but due to the soaring steel prices the cost exceeds the budgeted funds.

The 20 ton equipment trailer will be used daily by the City's water tap crew for transportation of their backhoe which is used for installation of water service taps and water main break repairs.

This trailer will replace the City's equipment trailer 39-200 which has a bent frame causing a safety concern. This trailer has been sent to auction.

FISCAL INFORMATION:
Funds are included in the fleet equipment fund budget. Budget amendment will be done in the 4th quarter.

Fund Name	Fund Account #	Description	Budget Amount	Cost	Remaining Budget
Fleet	661.977000	Equipment Cap	$9,874.00	$13,732.00	($3,858.00)

Vendor Name and Address:
Holden Industries, Incorporated
5624 S. State Highway 43
Southwest City, MO 64863

Reason for Selection:

Lowest responsive, responsible bidder.
Method of Purchase:
Purchase Order

RECOMMENDATION:
It is recommended that City Council authorize the purchase of one (1) new 20 Ton Equipment Trailer to Holden Industries, Incorporated, of Southwest City, Missouri, in the amount not-to-exceed $13,732.00.

ATTACHMENTS:
Quote Tabulation

Department Authorization: Roger Rousse
Reviewed by:
      Fiscal: *Jean Farris*
      Clerks: *Susan Koliba-Galeczka*
Approved by: *Pat Somerville*

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA