

## City Council Agenda Summary Sheet (Purchases)

**Agenda No:** 2004-0064  
**Date:** January 28, 2004  
**Prepared By:** Robert White Building Department  
**City File No:** [Click [here](#) and type file number if applicable]

**Meeting Date:** February 18, 2004

**PURPOSE:**

City Council is requested to authorize the issuance of a blanket purchase order to Kleen Kut of Washington, Michigan for lawn maintenance and weed mowing services for private vacant and occupied lots in the amount not to exceed \$60,000.00 through February 28, 2005

**DISCUSSION:**

Kleen Kut has provided weed-mowing services in the City of Rochester Hills for the last ten years and has demonstrated a consistently high level of service.

Sealed bids for lawn maintenance and weed mowing services were solicited and awarded to Kleen Kut in March 2001. The bid included an option to renew for an additional five years on a yearly basis, which the City wishes to exercise through February 28, 2005.

**FISCAL INFORMATION:**

Funds for lawn maintenance and weed mowing are included in the 2004 budget. There will be no additional staffing required.

Fund Name	Fund Account #	Description	Budget Amount	Cost	Remaining Budget
Weed Control	101-535.801	Professional Serv.	\$60,000.00	\$60,000.00	-0-

**Vendor Name and Address:**

Kleen Kut Inc. Po Box 528  
Washington, MI. 48094

**Reason for Selection:**

Responsive, responsible bid.

**Method of Purchase:**

Blanket purchase order

**RECOMMENDATION:**

It is recommended that City Council authorize the issuance of a blanket purchase order to Kleen Kut Inc. of Washington MI. for lawn maintenance and weed-mowing services in the amount not to exceed \$60,000.00 through February 28, 2005.

**ATTACHMENTS:**

Purchase Overview sheet attached.

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Department Authorization: Scott Cope Building Department

Reviewed by:

Fiscal: *Jean Farris*

Clerks: *Susan Koliba-Galeczka*

Approved by: *Pat Somerville*

Bui/weeds/2004/kleenkutsummarysheet