

City Council Agenda Summary Sheet (Purchases)

Agenda No. 2004-0766
Date: September 8, 2004
Prepared By: Barbara Key, Contract Specialist
 Paul G. Shumejko, P.E., Transportation Engineer
City File No: E03-038 Fire Station #4 Parking Lot Improvements

Meeting Date: September 22, 2004

PURPOSE:

The Department of Public Service recommends accepting the proposal and award the contract for the Fire Station #4 Parking Lot Improvements to Peake Contracting, Inc. of Utica, Michigan as the lowest responsive, responsible bidder in the amount of \$78,833.00; and authorize the Mayor and the Clerk to execute a contract on behalf of the City.

DISCUSSION:

On Thursday, September 2, 2004, the City received eight (8) sealed bids for the Fire Station #4 Parking Lot Improvements. Of the eight (8) bids received, Peake Contracting, Inc. was the lowest responsive, responsible bidder. The bid received by Peake Contracting, Inc. is approximately 1% above the engineering cost estimate shown on the attached bid tabulation.

The Scope of Work for this project involves the installation of storm sewer placement of aggregate base; concrete curb & gutter installation; HMA pavement removal & replacement; restoration; and other related items of work.

FISCAL INFORMATION:

This project is identified in the 2003 Facilities Budget under Building Additions & Improvements account in the Facilities Fund in the amount of \$75,000.00 as the line-item "FA-13B", Fire Station #4 Parking Lot. Monies were transferred from the Fire Fund to Facilities Fund in 2003, but have not yet been expended. Therefore, \$75,000 for this project remains in the Facilities Fund.

The City's Engineering staff will provide all the professional construction engineering services for this project including, but not limited to inspection, complaint resolution and contract administration for this project, which will be charged to the project, along with outside consulting for materials testing.

Fund Name	Fund Account #	Description	Budget Amount	Cost	Remaining Budget
Facilities	631.974000	Land Improvement	\$75,000	\$78,833.00	(\$3,833.00)

Vendor Name and Address:

Peake Contracting Inc.
48181 Ryan Road
Utica, Michigan 48317

Reason for Selection:

Lowest responsive, responsible bidder

Method of Purchase:

Bid

RECOMMENDATION:

It is recommended that City Council award the contract for the Fire Station #4 Parking Lot Improvements to Peake Contracting, Inc. of Utica, Michigan as the lowest responsive, responsible bidder in the amount of \$78,833.00; and authorize the Mayor and the Clerk to execute a contract on behalf of the City.

ATTACHMENTS:

Bid tab

Department Authorization: Roger H. Rouse, DPS Director

Reviewed by:

Fiscal: *Julie Jenuwine*

Purchasing: *Jean Farris*

Clerks: *Susan Koliba-Galeczka*

Approved by: *Pat Somerville*

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA