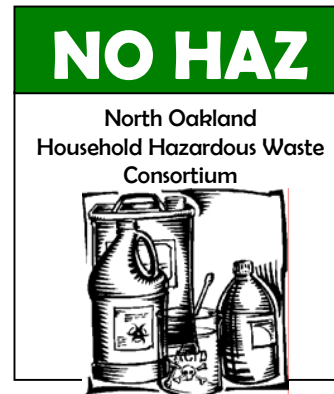


NO HAZ

Succession Planning



Revised presentation 6/2/04
Originally presented on 2/4/04

Why Succession Planning

- NO HAZ organized with the understanding that the consortium would form group independent of Oakland County.
- Begin the process of identifying best options now.
- Alternative governance options provide new opportunities.

NO HAZ Function Areas

- Legal
 - Formation of a successor organization
 - Contract management
- Operational
 - Site selection
 - Collection event management
- Administrative
 - Appointment taking / report preparation
 - Billing and record keeping
 - Hotline & website maintenance
- Education & Outreach
 - Design and production of marketing materials
 - Distribution of materials to membership / media
 - Communication with media outlets for press releases, interviews, etc.

Level of Service

- AS IS – Household Hazardous Waste only
- Household Hazardous Waste PLUS electronics
- Add other services (ex. Recycling, waste, yard waste, composting, etc.)

The Options

- Do Nothing – Disband
- Continue NO HAZ Consortium
 - Interlocal Approach or Authority Formation
 - One municipality takes the lead
 - Several municipalities split function areas
 - Hire consulting or management firm to handle function areas

Options

Do Nothing - Disband

- Determine end date
- Fulfill all contract obligations
- Pull all education / outreach materials from public areas
- Finalize administrative / operational responsibilities
- Finalize invoice / reimbursement process

Options

Interlocal Agreement

- One municipality takes the lead to handle duties performed by Oakland County now
- Several municipalities split responsibilities according to strongest assets available
- Hire consulting / management firm to handle operational, administrative and education duties

Options

Interlocal Agreement

- Pros
 - Use framework of existing agreement
- Cons
 - Cumbersome
 - Costs incurred without value (i.e.: annual legal costs for review of agreement)
 - Potential for control issues

Options

Authority Formation

- Authority formation allowable under **Act 179 & Act 223**
 - Act 233 allow authority to handle multi-county service areas
- Must have minimum 2 units of government
- All participating units of government approve and sign final documents
- Creation of Board of Directors
- Non-voting or expert advisory input allowed

Options

Authority Formation

- Pros

- Allocates power and responsibility
- By-laws clearly detail administrative procedures
- Long term stability
- Insulated from political legislative process
- Create own identity, mission, momentum
- Act 233 allows authority to handle multi-county service areas

- Cons

- Potential for authority to grow too independent of local units of government
- Representation challenges
- Lack of experience or expertise

Options

Authority Formation

Pros cont.

- Access to bond financing
- Use of member units own public sector funding mechanisms
- Access to private sector finance and funding methods through public/private sector agreements

Community Resource Identification

NO HAZ Function Areas

- Legal
 - Formation of a successor organization
 - Contract management
- Operational
 - Site selection
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Oakland County Assistance

Similar to NO HAZ Formation process

- Assist in decision making process to determine in what direction Consortium wants to go
- Facilitate informational meetings
- Provide models/case studies
- Serve as advisor to Management Sub-Committee

Succession Timeline

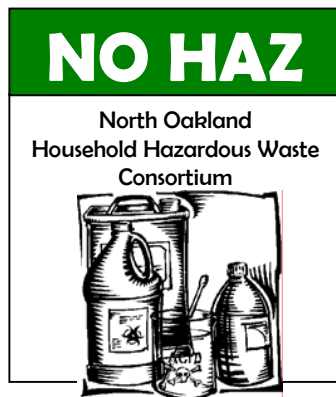
- June-July 2004
 - Consortium members complete Memo of Intent
- August 2004
 - Management Sub-committee drafts legal documents
- September 2004
 - Presentation of legal documents to Consortium
- October 2004
 - Place legal documents before community boards for approval
- January 2005
 - Finalize legal documents for successor organization

Next Steps

- Review Memo of Intent
- Timeline for Decision Making
 - June 18th RSVP of Memo of Intent review date
 - July 23rd Deadline for return of Memo of Intent
 - August 4th Next Meeting
 - Memo of Intent results

NO HAZ

Succession Planning



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