

City Council Agenda Summary Sheet (Purchases)

Agenda No: 2004-0546
Date: 06/14/2004
Prepared By: Julie Hamilton, Fiscal/Purchasing, 841-2537
City File No:

Meeting Date: July 21, 2004

PURPOSE:

City Council is requested to authorize a blanket purchase order to the Minnesota Mining Manufacturing 3M Traffic Control Materials Division, for reflective sheeting in the amount not-to-exceed \$50,000.00 through February 5, 2006.

DISCUSSION:

The State of Michigan conducted a sealed bid process specifying the need and guidelines of the State, MDOT & MSI and the surrounding communities. The result of the sealed bid process rendered the selection of the 3M Company for best value in price and quality.

The Department of Public Service/Traffic Division has chosen to utilize the State of Michigan contract with the 3M Company, as cost effective and in the City's best interest.

Reflective sheeting is intended for traffic control signs, devices & delineators placed on City local & major roads. Applied to sign backing material (wood or aluminum), the reflective sheeting provides a long-term reflectivity and durability. 3M products conform or exceed Standard Specifications for Constructions of Road by U.S. Department of Transportation, Federal Highway Administration (FHWA) & Michigan Department of Transportation (MDOT). Reflective sheeting is a pressure sensitive adhesive and applied by using a mechanical squeeze roller applicator. 3M reflective sheeting is recommended based upon a number of factors including (but not limited to) performance, durability and performance warranty.

The Minnesota Mining and Manufacturing Company (3M) warrants reflective sheeting by 3M to be effective for its intended use for seven (7) years on Engineering Grade (misc. series signs), ten (10) years on High Intensity Sheeting (regulatory, street name & warning series signs) & twelve (12) years on Diamond Grade (construction series signs)

"Michigan Manual of Uniform Traffic Control Devices (M.M.U.T.CD.) mandates that all traffic control signs and devices shall be retro-reflective by reflective sheeting or illumination to show the same sign shape and similar color by day and night (unless specifically stated otherwise)".

Our sign shop uses other 3M matched component systems of colors, clear coatings, electronic cuttable films & protective overlay films. If any of the 3M materials fail, then 3M will, at its expense, restore the sign surface to its original effectiveness.

FISCAL INFORMATION:

Funds are included in the major and local road traffic services budget. There will be no additional staffing required.

Fund Name	Fund Account #	Description	Budget Amount	Cost	Remaining Budget
Major Roads	472.740000	Traffic Services- Operating Supplies	\$45,000.00	\$15,000.00	\$30,000.00
Local Roads	474.740000	Traffic Services- Operating Supplies	\$75,000.00	\$35,000.00	\$40,000.00

Vendor Name and Address:

Minnesota Mining Manufacturing
3M Traffic Control Materials Division
3M Center
PO Box 33225, Bldg 225 55 08
St. Paul, MN 55133-3225

Reason for Selection:

Best Value, State Cooperative Purchase

Method of Purchase:

Blanket Purchase Order

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order to the Minnesota Mining Manufacturing 3M Traffic Control Materials Division, for reflective sheeting in the amount not-to-exceed \$50,000.00 through February 5, 2006.

ATTACHMENTS:

Department Authorization: Roger Rouse

Reviewed by:

Fiscal: *Jean Farris*

Clerks: *Susan Koliba-Galeczka*

Approved by: *Pat Somerville*

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA