

## City Council Agenda Summary Sheet (Non Purchases)

**Agenda No:** 2004-0211- Recommendation from Administration and Information Services regarding the Directors General Adjustment to the Base Salary for the 2005 Budget Year

**Date:** June 8, 2004

**Prepared By:** Melinda Hill, AIS Chairperson

**City File No:** N/A

**Meeting Date:** June 16, 2004

---

### **PURPOSE:**

Concur with the rates of compensation recommendations of the Administration & Information Services (AIS) Committee for Directors General Adjustment to the Base Salary for fiscal year 2005.

### **DISCUSSION:**

Pursuant to Section 8.8 of the City Charter of the City of Rochester Hills, City Council is required to set in the annual budget, by resolution, the annual salary for the Department Directors and the rates of compensation for Members of Boards & Commissions.

Article III, Salaried for Department Directors, Section 3.A.1 of *City Council Policy For Salaries Of Department Directors And Mayor, and Per Diem Fees for City Boards And Commissions* defines Base Salary Adjustment as follows:

#### A. Base Salary Adjustments

1. General Adjustment. The percentage increase to the total base salary pool approved by Council for the preceding budget year, to be applied during the new budget year. This increase is available to provide for the adjustment of salaries of Directors based on comparisons with other government agencies, the general labor market and other economic factors or indices.

The total recommended general adjustment shall be the amount, if any, that the AIS Committee determines should be allocated for adjustments to the base annual salaries for Department Directors as a group for the succeeding fiscal year.

As directed by the City Council Policy for salaries of Department Directors and Mayor, and Per Diem Fees for City Boards and Commissions, the AIS Committee has reviewed the appropriate information and at its Regular Meetings of April 6, 2004 and May 4, 2004 adopted the following resolution at its May 4, 2004 meeting:

A motion was made by Holder, seconded by Verschueren that this matter be recommended for Approval to the City Council.

Resolved, that the Administrative and Information Services Committee recommends to City Council a two percent (2%) increase to budgeted funds for Department Director salaries for Fiscal Year 2005, bringing the budget for base salaries for Directors to \$884,514.

Further resolved, that wage increases greater than 2% received by non-union, Local 2491 or Local 3472 employees for 2005 will also be received by Directors, provided agreement is reached prior to December 31, 2005 with respect to bargaining units.

The motion carried by the following vote:

Ayes: Melinda Hill, Barbara Holder, John Dalton, Stephen Kirksey and Gerard Verschueren

**FISCAL INFORMATION:**

The approval of the salary recommendations will be reflected in the 2005 budget

**RECOMMENDATION:**

That City Council concurs with the recommendation of the AIS Committee and approves a Two Percent (2%) increase for Directors' General Adjustment with a "me too" clause in salaries for the Fiscal Year 2005.

---

**RESOLUTION**

**NEXT AGENDA ITEM**

**RETURN TO AGENDA**