

City Council Agenda Summary Sheet (Purchases)

Agenda No: 2004-0290
Date: April 29, 2004
Prepared By: Paul Davis, P.E., City Engineer
Paul Shumejko, P.E., Transportation Engineer
City File No: E03-007
Meeting Date: June 2, 2004

PURPOSE:

The Department of Public Service recommends approval of the agreement between Hubbell, Roth & Clark, Inc. and the City of Rochester Hills to design the street lighting for the Crooks Road Boulevard Project from the Rochester Hills location of South Boulevard to M-59 in the not-to-exceed amount of \$20,000.00 and to authorize the Mayor and Clerk to execute the agreement on behalf of the City.

DISCUSSION:

At the March 31, 2004 work session, Paul Davis, City Engineer, presented several options for street lighting along Crooks Road from South Boulevard to M-59 at which time City Council members expressed concerns regarding the height of poles, illumination, location, electrical hookup, and the appearance in the residential segment.

Based on City Councils exchange at that work session, the Department of Public Service requested a proposal from Hubbell, Roth & Clark, Inc. (HRC) to prepare the design plans and special provisions that would be included in Road Commission for Oakland County (RCOC) bid documents for the length of the proposed boulevard that is located solely in the City of Rochester Hills.

The following tasks will be performed by HRC:

1. Attend two design meetings
2. Coordinate with Detroit Edison for electrical service
3. Prepare lighting design
4. Prepare base plans utilizing the RCOC plans as the background that would be included in the RCOC bid set.
5. Prepare special provision to be added to the RCOC specifications
6. Provide RCOC with bid items and quantities to be included in the contract proposal
7. Prepare an estimate of cost for the lighting improvement

HRC is a quality based selection (QBS) and has worked with the City of Rochester Hills on other projects. The Department of Public Service has an excellent working relationship with HRC. The Departments intent is to bring the design information provided by HRC back to City Council for discussion before proceeding with or opting out of the project.

FISCAL INFORMATION:

2004 Budget amendment in the amount of the actual expenditure (not-to-exceed amount of \$20,000.00) will be required. Funds will be taken from the Major Road Funds fund balance.

Fund Name	Fund Account #	Description	Budget Amount	Cost	Remaining Budget
Major Road	202.970000	Construction-Streets	0	20,000.00	(\$20,000.00)

Vendor Name and Address:

Hubbell, Roth & Clark, Inc.
2001 Centerpoint Parkway, Suite 109
Pontiac, MI 48341

Reason for Selection:

QBS, Best Value

Method of Purchase:

Purchase Order
Agreement

RECOMMENDATION:

It is recommended that City Council award the agreement between Hubbell, Roth & Clark, Inc. and the City of Rochester Hills to design the street lighting for the Crooks Road Boulevard Project from the Rochester Hills location of South Boulevard to M-59 in the not-to-exceed amount of \$20,000.00 and to authorize the Mayor and Clerk to execute the agreement on behalf of the City.

ATTACHMENTS:

Proposal

Department Authorization: Roger Rouse, Director of Public Service

Reviewed by:

Fiscal: *Jean Farris*

Clerks: *Susan Koliba-Galeczka*

Approved by: *Pat Somerville*

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA