



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
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Legislative File No: 2007-0100 Version 3

TO: Mayor and City Council Members

FROM: Roger Rouse, Director of Department of Public Service
Bob Srogi, Facilities Operations Manager

DATE: October 15, 2007

SUBJECT: Tuck-pointing at Fire Station #4

REQUEST:

City Council is requested to increase the purchase order for tuck-pointing services for Brick tuck-pointing and masonry joint sealing at Fire Station #4 to POE Restoration and Waterproofing Company, Commerce, Michigan, in the amount of \$4,000 for a new not-to-exceed total of \$44,800.

REASON FOR PURCHASE:

On February 14, 2007, City Council authorized a purchase for tuck-pointing at the museum in the amount of \$28,700 and fire stations 2 and 4 in the amount of \$3,000 for a total of \$31,700. As work progressed on these projects, additional areas of repair were identified. On June 13, 2007, City Council increased the blanket purchase order in the amount of \$9,100 for a new not-to-exceed total of \$40,800.

Fire Station #4 experienced roof leaks that were repaired. Upon inspection of the roof repair, additional tuck-pointing, brick repair and joint sealing were uncovered. POE Restoration has estimated the cost of the repair work, which consists of removing brick to repair faulty mortar joints, removing and replacing cracked or damaged brick and re-sealing expansion joints in the brick wall, at \$4,000. Repairs will prevent water infiltration through the mortar joints and expansion joints, prolonging the life of the brick facade and eliminating the possibility of water damage to the interior.

Therefore, the Facilities Division is requesting an increase of the blanket purchase order to POE Restoration and Waterproofing Company. These repairs will assist in maintaining the structural integrity of the facade of these facilities and assist in preventing infiltration and water damage.

PROCESS:

Vendor Name and Address:

Poe Restoration & Waterproofing Company
6070 Amadore Drive
Commerce, MI 48382

Reason for Selection:

Best Value

Method of Purchase:
Blanket Purchase Order

BUDGET:

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.929000	Maintenance & Repairs	\$40,800	\$44,800	(\$4,000)

Monies from the Maintenance and Repairs (unplanned repairs) line item will be used to offset the \$4,000 negative balance created by the adjustment to the blanket.

RECOMMENDATION:

It is recommended that City Council increase the purchase order for tuck-pointing and masonry joint sealing services at Fire Station #4 to POE Restoration and Waterproofing Company, Commerce, Michigan, in the amount of \$4,000 for a new not-to-exceed total of \$44,800.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		