



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2006-0748 - Version II

TO: Mayor and City Council Members
FROM: Ronald Crowell, Fire Chief, 248-841-2706
DATE: October 8, 2007
SUBJECT: Approval of Increase to Blanket Purchase Order to AccuMed Billing, Inc.

REQUEST:

City Council approval of the increase of the blanket purchase order to AccuMed Billing, Inc. in the amount of \$30,000 for a new not-to-exceed total of \$110,000 through December 31, 2007.

REASON FOR PURCHASE:

Since the Fire Department is a licensed transporting agency, we are able to seek reimbursement for equipment and supplies used during medical incidents.

A RFP process was utilized in 2002 to select AccuMed Billing, Inc., which includes a yearly renewal option for five years. AccuMed charges the City 10% of collections and invoices the City monthly. The approval covers fees during 2007 for a total not-to-exceed blanket purchase order of \$80,000 through December 31, 2007. However, due to increased emergency medical calls, we have experienced direct growth in our revenue thus creating a need for an increase to the collections account. Therefore, approval to increase the existing blanket purchase order by \$30,000 is requested.

PROCESS:

Vendor Name and Address:
AccuMed Billing, Inc.
P.O. Box 2122
Riverview, MI 48192

Reason for Selection:

Best Value

Method of Purchase:

Purchase Order

BUDGET:-

No impact on staff or services.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
206	344.801000	Professional Services	\$80,000	\$110,000	-\$30,000

RECOMMENDATION:

It is recommended that City Council increase the blanket purchase order for AccuMed Billing, Inc in the amount of \$30,000 for a new not-to-exceed total of \$110,000 through December 31, 2007.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		