



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
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[www.rochesterhills.org](http://www.rochesterhills.org)**

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**Legislative File No: 2007-0088**

**TO:** Mayor and City Council Members  
**FROM:** Roger Rouse, Director of Department of Public Service  
**DATE:** August 20, 2007  
**SUBJECT: Shoulder Right-of-Way, Detention Basin and Pathway Mowing**

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**REQUEST:**

City Council is requested to authorize an increase to the Department of Public Service blanket purchase order for Kleen Kut of Washington, Michigan for the shoulder right-of-way, detention basin and pathway mowing in the amount of \$15,800.00 for a new not-to-exceed total of \$55,000.00 through December 31, 2007.

**REASON FOR PURCHASE:**

City Council approved a blanket purchase orders to Kleen Kut for the Building Department's weed mowing services for private vacant and occupied lots in the amount of \$35,000.00 and the Department of Public Service for shoulder right-of-way, detention basin and pathway mowing in the amount of \$39,200.00 at the February 14, 2007 council meeting.

Due to the early summer and the current rainy and humid weather conditions, the Department of Public Service's mowing season will be longer than usual this year possibly adding two additional shoulder right-of-way mowings to the contract. The department is requesting an increase of \$15,800.00 to their blanket purchase order to insure that payments to Kleen Kut can be made at the time the service is rendered.

The Department of Public Service utilizes through a contract the expertise and specialized equipment of Kleen Kut for shoulders right-of-ways, pathways mowing and detention basins mowing, as well as, to maintain adequate site distances along roadways.

**PROCESS:**

**Vendor Name and Address:**

Kleen Kut  
PO Box 528  
Washington, Michigan 48094

**Reason for Selection:**

Best Value  
Current Vendor & Blanket

**Method of Purchase:**

Purchase Order

**BUDGET:**

The Department of Public Service will utilize the remaining budget identified as boulevard lawn mowing under account 462.807000.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Major Roads	462.807000	Contractual Services	\$19,700.00*	\$15,800.00	\$3,900.00

\* The total “2007” Budget for Boulevard and Shoulder Mowing is \$55,000.00 minus \$15,000.00 for the Department of Public Service Kleen Kut Shoulder Mowing Blanket minus \$20,300.00 for the Facilities Landscape & Lawn Mowing Blanket leaves a remaining balance of \$19,700.00.

**RECOMMENDATION:**

It is recommended that City Council authorize an increase to a blanket purchase order for Kleen Kut of Washington, Michigan for the shoulder right-of-way, detention basin and pathway mowing in the amount of \$15,800.00 for a new not-to-exceed total of \$55,000.00 through December 31, 2007.

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**RESOLUTION**

**NEXT AGENDA ITEM**

**RETURN TO AGENDA**

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		