



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2007-0427

TO: Mayor and City Council Members
FROM: Roger Rouse, Director of Public Service
DATE: June 29, 2007
SUBJECT: Auto and Truck Parts

REQUEST:

City Council authorization for the purchase of auto and truck parts from Motown Automotive, Farmington Hills, Michigan, Rowerdink Incorporated, Livonia, Michigan and Coach & Motor Company, Clinton Township, Michigan and other auto parts vendors as required in the amount not-to-exceed \$112,000.00 through July 31, 2010.

REASON FOR PURCHASE:

Request for Proposals were solicited on the MITN e-procurement system by the cities of Rochester Hills, Farmington Hills, Sterling Heights, Warren and Royal Oak with additional extension to the MITN Purchasing Cooperative.

The Request for Proposals called for a contracted discount off published catalog pricing for 85 different auto parts manufacturers. This includes preventive maintenance parts (filters, belts, hoses, etc), auto and truck repair parts, rebuilt components and heavy duty parts required for the maintenance of the City's fleet. Additionally, the request required vendors to explain how they would meet the delivery requirements for stock parts and emergency needs, as well as provide information on opportunities for entity staff to be trained on current and new parts installation and maintenance.

A committee made up of Purchasing and Fleet staff from the five (5) representative entities evaluated responses and checked references. The City of Rochester Hills hosted the interview process of the shortlisted companies. The committee is recommending a split award to three (3) vendors whose proposals best met the specifications for price, product offering, references and experience. Motown Automotive is recommended as the main supplier for preventative maintenance and repair parts. Motown Automotive was chosen as the main supplier because their product offering was vast, rate structure was competitive, their knowledge of auto/truck repair was extensive and they have nine (9) locations to service all entities. Their commitment to customer services was demonstrated by the many references received from other local municipalities.

Rowerdink Incorporated and Coach & Motor Company are recommended for award for other repair parts not available from Motown, such as AC Delco Batteries and various OEM parts. Both Rowerdink and Coach & Motor have competitive rates and both have a history of providing excellent customer services to local municipalities.

These contracts resulting from the collaborative efforts of five cities will produce significant reduction in auto and truck parts costs for Rochester Hills.

Specialty products may from time to time need to be purchased from alternate sources.

PROCESS:

Vendor Name and Address:

Motown Automotive
24600 Crestview Court
Farmington Hills, MI 48335

Rowerdink, Inc.
11866 Hubbard
Livonia, MI 48150

Coach & Motor Company
33460 Lipke
Clinton Twp, MI 48035

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order

BUDGET:

This is a three-year contract with the amount spread over the future budgets.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Fleet	661.938000	Maintenance-Vehicle	\$400,000	\$112,000	

RECOMMENDATION:

It is recommended that City Council authorize the purchase of auto and truck parts from Motown Automotive, Farmington Hills, Michigan, Rowerdink Incorporated, Livonia, Michigan and Coach & Motor Company, Clinton Township, Michigan and other auto parts vendors as required in the amount not-to-exceed \$112,000.00 through July 31, 2010.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		

