



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
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Legislative File No: 2007-0292

TO: Mayor and City Council Members
FROM: Roger Rousse, Director of Public Service
DATE: April 23, 2007
SUBJECT: Janitorial Services

REQUEST:

City Council is request to authorize a blanket purchase order for janitorial services to Thundermop Maintenance Co., Waterford, Michigan in the amount not-to-exceed \$199,465.00 through June 1, 2010.

REASON FOR PURCHASE:

Proposals from interested janitorial service companies were received in response to the City's Request for Proposal. The companies' proposals were reviewed and scored based on their capabilities, experience, method of cleaning the City buildings and other factors. As a result of the Request for Proposals evaluation process, three companies were selected for interviews. From the three companies interviewed, Thundermop Maintenance Co. was selected as the company providing the best value to the City as the janitorial service provider. The determining factor in selecting Thundermop was the level of service to keep City Hall well maintained, including manpower and number of proposed hours. Thundermop has provided janitorial services to the City and has consistently performed well.

The City has outsourced janitorial services for City Hall, Environmental Education Center and Precinct #5 and the DPS/Garage (in the absence of a City custodian) for the past three years. This practice has proven to be successful in terms of staffing, maintenance levels and cost savings to the City.

The City wishes to contract with Thundermop Maintenance Co. for a three (3) years term with an option to renew for two (2) additional years. The ability to contract over an extended period of time will provide consistent services without the need to orientate and ramp up with a new firm and maintenance pricing levels over the term of the contract.

PROCESS:

Vendor Name and Address:

Thundermop Maintenance Company
6650 Highland Rd., Suite 207
Waterford, MI 48327

Reason for Selection:

Best Value

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

There is a difference of \$2,508.60 for the first year that will be made up because of lower snow plowing and lawn mowing cost for 2007. The differences for the second and third years of the agreement will be proposed in the budget in those years.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.807000	Contractual Services	2007 - \$62,910.00	\$65,418.60	-\$2,508.60
Facilities	631.807000	Contractual Services	2008 - \$66,653.60		
Facilities	631.807000	Contractual Services	2009 - \$67,392.80		

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order for janitorial services to Thundermop Maintenance Co., Waterford, Michigan in the amount not-to-exceed \$199,465.00 through June 1, 2010.

RESOLUTION**NEXT AGENDA ITEM****RETURN TO AGENDA**

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		