

**ROCHESTER YOUTH SOCCER LEAGUE
BY-LAWS
December 1, 2007**

ARTICLE 1. NAME

- A. The name of the organization shall be: ROCHESTER YOUTH SOCCER LEAGUE (RYSL). The name of the select/premier component of the RYSL shall be the Rochester Soccer Club (RSC). The name of the developmental component of the RYSL shall be the Rochester Soccer Developmental League (RSDL/"D"-League)

ARTICLE 2. PURPOSE

- A. The purpose of this organization shall be to provide an opportunity for all youth in the Greater Rochester Area to learn, develop, and play soccer at a level consistent with their ability and interest.
- B. This organization is organized and operated exclusively for the purpose described in Section 501 (c) (3) of the Internal Revenue Code.

ARTICLE 3. BOARD OF DIRECTORS

SECTION 1. BOARD OF DIRECTORS

The membership shall elect a Board of Directors, which shall administer the affairs of the organization. The Board shall consist of seven (7) members.

1. President
2. Vice-President
3. Secretary
4. Treasurer
5. Fields Manager
6. Recreational League Commissioner
7. RSC Teams Commissioner

Non voting organization positions will include:

8. Publicity/Public Affairs Director
9. RYSL/RSC Director of Coaching
10. RSC Technical Director

Mike Dubick
6/4/2010

SECTION 2. TERM OF OFFICE

- A. The term of office for all members of the Board shall commence on January 1st following election to the Board. The term of office shall be two (2) years, ending on December 31 of the 2nd year. If the member has been appointed by the board to fill an unexpired term, that member's term shall commence on the date of their installation on the board and expire with the regular term of the office.
- B. The offices of President, RSC Commissioner, and Recreational League Commissioner, shall be elected during *odd calendar years*.
- C. The offices of Vice-President, Fields Manager, Secretary, and Treasurer shall be elected during *even calendar years*.
- D. A person shall not be eligible to serve more than three (3) consecutive terms in the same office. Exception may be made if that person enters office by appointment or election to fill an unexpired term of less than one (1) year, or if that person is requested by the Board to continue in office to fill a position for which there is no candidate.

SECTION 3. ELECTION OF THE BOARD

- A. The present Board of Directors shall administer the election and make public notification of the election thirty (30) days prior to the date of election.
- B. The Board of Directors shall be elected by the voting membership. The election shall be decided by a simple majority.
- C. Elections shall be held in the month of November/December for offices open for the following year.
- D. Any person may run for an office. No person can hold or run for more than one office at the same time. If any of the Board members remaining in office wish to run for an open office, that member must first resign, and the vacated office shall be filled by special election at the next meeting of the membership.
- E. If a member of the Board resigns, is suspended, or becomes disabled, the remaining members of the Board of Directors will fill that office by appointment.

SECTION 4. DUTIES OF THE DIRECTORS

- A. The President shall be responsible for the overall operation of the Organization and shall preside at all meetings. The President shall be the Organization's representative to the Michigan State Youth Soccer Association, and act as liaison with other leagues. The President shall present to the membership a summary financial report prepared by the Treasurer at the November/December membership meeting. This report shall cover the financial status of the Organization for the previous fiscal year. The President shall oversee Organization administrative and office activities.

- B. The Vice-President shall act as aide to the President. The Vice-President shall perform the duties of the President in the President's absence or in case of the inability of the President to serve. The Vice-President shall be responsible for player registration, under the direction of the RYSL President. The Vice-President shall oversee the administration of the Organization's risk management program. The Vice-President shall perform an annual audit of the books to be completed by the end of the first quarter of the following calendar year.
- C. The Secretary shall record the minutes of all meetings and keep the Organization records (including but not limited to minutes, bylaws, and record of financial reports).
- D. The Treasurer shall maintain the Organization financial records of account and shall provide financial statements as required by the Board. The Treasurer shall be responsible for ensuring that the Organization is in compliance with all federal and state tax reporting requirements. The Treasurer shall be required to verify all fees collected from registration and to follow-up on any delinquent accounts. The Treasurer shall ensure that annual financial statements are prepared.
- E. The Fields Manager shall be responsible for contracting for all playing fields and shall have authority to sign and renew contracts for the use of such fields on behalf of the Organization. The Fields Manager shall supervise the scheduling of games to fields for all components of the RYSL (RYSL, RSDL, RSC). The Fields Manager shall provide recommendations to the Organization regarding maintenance of all active fields and identification and development of new fields. The Fields Manager shall be responsible for all Organization-owned equipment.
- F. The Recreational League Commissioner shall be responsible for the interpretation and enforcement of the rules of play within the recreational league, as well as have lead responsibility for recreational league scheduling and referee assignments for both the fall and spring outdoor seasons.
- G. The RSC Operating Chairman shall be the chairman of the Rochester Soccer Club (RSC) Operating Committee, and shall be responsible for organizing and coordinating the activities of the RSC committee members including coordinating field scheduling with referee assignments.

SECTION 5. VOTING RIGHTS OF THE BOARD OF DIRECTORS

- A. Each Board member shall have one (1) vote on all matters requiring a vote. A simple majority shall decide votes.
- B. A quorum of four (4) must be present for the vote to be valid.
- C. The President shall break all tie votes, consistent with his interpretation of the best interests of the RYSL/RSDL/RSC.

SECTION 6. AUTHORITY OF THE BOARD OF DIRECTORS

- A. The Board shall operate within the framework of the Organization by-laws and subsequent operating rules.

SECTION 7. MEETINGS OF THE BOARD OF DIRECTORS

- A. Monthly board meetings shall be called as specified by the President. All Board meetings shall be governed by the rules of parliamentary procedure (Robert's Rules of Order).
- B. The order of business for all meetings shall be:
1. Roll call
 2. Minutes of previous meeting
 3. Reports of committees
 4. Special reports
 5. Unfinished business
 6. New business
 7. Adjournment
- C. Modifications to this order of business shall be allowed if extraordinary and/or targeted agenda items are expected to be discussed.

SECTION 8. CONFLICT OF INTEREST

- A. A member of the board of directors of RYSL or RSC assumes a position of trust within the organization. Part of that trust is to further the goals and interests of the organization's stated goals. An additional aspect of that trust is to avoid activities that represent a conflict with the organizations goals and interests. A board member of the RYSL shall not maintain a position within another soccer club or organization if;
1. That position is involved with organization or team operation, or controls in any way the recruitment or selection of players, and
 2. The organization or club serves the same age group and geographical area as RYSL / RSC.

An RYSL Board member who takes such a position within another soccer club or organization shall be subject to dismissal. Being the parent of a player competing in another soccer club or organization is not a conflict of interest; however, if this situation occurs, a special meeting of the Board of Directors shall be convened to determine if the Board Member can continue.

- B. Business interests associated with the RYSL / RSC.

1. A member of the board of directors of RYSL / RSC may have business interests associated with soccer or the running of the soccer organization, such as conducting instructional camps, ownership of training facilities, selling sports equipment, selling office supplies or services, etc. A board member shall not take unfair advantage of their position in the organization to obtain business. Doing so shall lead to Board review and may result in dismissal from the Board. A board member may participate in business fairly bid for and awarded by the RYSL / RSC. In the case where a board member is awarded business, the board member(s) responsible for purchasing the supplies or services shall ensure that competitive bids are taken and that the justification for awarding the business is disclosed.

2. A member of the Board shall not use the assets of the RYSL to conduct or further non-RYSL business interests without the express permission of the Board. Doing so without the permission of the Board shall lead to Board review and may result in dismissal from the Board.

ARTICLE 4. VOTING MEMBERSHIP

SECTION 1. MEMBERSHIP

- A. The voting membership of this Organization shall include all persons who are elected or appointed to its Board of Directors each recreational league coach, one delegate of each select team, and each RSC head coach. Each voting member shall have one and only one (1) vote and must be present to vote.

SECTION 2. RESPONSIBILITY OR DUTY

- A. All members agree, as a condition of membership, to abide by these by-laws and subsequent operating rules and by the rules and regulations of the Rochester Youth Soccer League.

SECTION 3. MEETINGS OF THE GENERAL MEMBERSHIP

- A. Organization meetings shall be called as designated by the President, with a minimum requirement to convene the general membership at least once each calendar year.
- B. All Organization meetings shall be governed by the rules of parliamentary procedure (Robert's Rules of Order).
- C. The order of business for the General Membership meetings shall be:
1. Call to Order
 2. President Report
 3. Election of Officers
 4. Special reports, as needed
 5. New business
 6. Adjournment

ARTICLE 5. FUNDING

- A. The Organization shall incorporate as a nonprofit Michigan Corporation.
- B. The Organization shall fund itself through annual operating revenue, contributions from members, participants, sponsors, and interested person(s) or other fund-raising functions.
- C. All contributions received shall be used only to accomplish the Organization's purpose.
- D. In the event of dissolution, all assets, real and personal, shall be distributed to the Rochester Area Recreation Authority.

ARTICLE 6. AMENDMENTS

- A. These by-laws may be altered or repealed, or new by-laws may be adopted in lieu thereof by a two-thirds (2/3) vote of the general members present at any regular, annual, or special meeting of the general members, provided that notice of the proposed alteration repeal or substitution is contained in the notice of the meeting made at least 30 days prior to the meeting. Voting is as provided in Article 4, Section 1 of these by-laws.
- B. Proposed amendments shall not conflict with the regulations prescribed by the Michigan State Youth Soccer Association and the United States Soccer Federation.
- C. These by-laws shall be kept up to date and reviewed regularly at intervals not to exceed 4 years and in compliance with the necessary changes due to the growth of this Organization.
- D. A committee may be appointed to submit a revised set of by-laws as a substitute for these by-laws, only by a majority vote at a meeting of the Organization, or by 2/3 vote of the Board of Directors. The procedure for action on amendments in Article 6, Section 1, paragraph B (above) shall then be followed.

ARTICLE 7. DISCIPLINARY AUTHORITY

- A. The Chairperson of the Discipline and Appeals Committees shall be the RYSL Recreational Organization Commissioner or the RSC Commissioner, as appropriate. The Discipline and Appeals Committee will consist of the RYSL President, RYSL Vice-President, and the relevant Commissioner (Recreational or RSC).
- B. The Discipline and Appeals Committee shall follow the Policies and Procedures of the MSYSA, the concepts of due process and provide fair, swift, and just hearing and resolution of all appeals or disciplinary procedures.
- C. The Board of Directors has the authority to bar completely, suspend, or otherwise discipline any player, coach, manager, team assistant, organization officer, or team representing the RYSL or the RSC for unacceptable behavior or conduct, either in carrying out the duties of their position or while holding aforementioned offices and/or position. Upon receiving charges, the RYSL shall forward the information to the Discipline and Appeals Committee. The Discipline and Appeals Committee shall act with due process in accordance with the procedures established elsewhere in this document and in the policies of the MSYSA. The Committee shall determine guilt or innocence and shall recommend to the Board of Directors the sanction to be taken against the individual or individuals.
- D. In disciplinary cases involving players or team official's sanctions shall be rendered in accordance with the MSYSA Rules and Regulations (current edition).