



## Legislation Text

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**File #:** 2014-0572, **Version:** 1

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### Discussion regarding the Procedure to Appoint a City Council Member

**Whereas**, the *City Council Rules of Procedure*, Article IV, Council Officers & Duties, Section .04 (c) Filling a Council Vacancy, states that the Council shall draw up an application form that contains relevant information to answer set questions posed by the Council; and

**Whereas**, Section .04 of the *Rules* further states that the application forms will be used in conjunction with an interview of each candidate to aid the Council's selection of the new Council Member; and

**Now, Therefore, Be It Resolved**, that the Rochester Hills City Council establishes the application process to fill the current City Council Vacancy as follows:

1. Interested Candidates are to submit the following application packet which must be received by the Clerk's Office by 5:00 p.m. on Monday, December 15, 2014:

- a. New Updated City Candidate Questionnaire
- b. Resume - 2-page maximum
- c. Provide written responses (up to 300 words each) to three questions provided

2. The interview process will consist of a series of questions and answers between City Council and the candidates

**Be It Further Resolved**, that pursuant to Article IV, Council Officers & Duties, Section .04 (b) the City Clerk has published a notice of vacancy and procedure for applying;

**Be It Further Resolved**, that the interviews and selection will involve one or more dates, including January 5, 2015 and a date to be determined.