



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2021-0386

TO: Mayor and City Council Members

FROM: Allan E. Schneck, P.E., Director Department of Public Services

DATE: September 27, 2021

SUBJECT: Eastern Avenue Parking Lot and Plaza South of Auburn Road
City File Number E21-016

REQUEST:

The Department of Public Services (DPS) requests that City Council authorize a blanket purchase order/contract for engineering design services for a new parking lot and plaza project by OHM Advisors in a not-to-exceed amount of \$45,000.00 and further authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

Rochester Hills continues to celebrate the success of the recent projects completed along the Auburn Road corridor between Culbertson and Dequindre Roads. New opportunities have continued to surface for the City to continue supporting this area for the community benefit. The City administration and City Council recently partnered with a couple property owners to acquire land through donation and purchase agreements that were finalized in May 2021. Four parcels south of Auburn Road by Eastern Avenue were included in the agreements for the intended purpose of constructing additional public parking to serve the Auburn Road corridor district. The proposed parking lots will supplement the two public parking lots that were recently built adjacent to the alley paralleling the north side of Auburn Road. Their locations are shown on the attached aerial drawing, Eastern Parking Lot Donation and Purchase Agreement Properties.pdf, that identifies parcel property identification numbers 36-204-029, 36-204-030, 36-226-006 and 36-226-049.

Subsequent to the property acquisitions, the City worked with OHM Advisors to review several layouts to best develop the property for public parking. City staff also asked OHM Advisors to review the section of Eastern Avenue for a possible plaza enhancement between Auburn Road and the alley to the south. The plaza option was reviewed in respect to what could be constructed now and future options for consideration in the event that the property along the easterly side of Eastern was redeveloped and the existing parking on the west side of the building was eliminated in the future.

Attached for reference is the OHM Advisors proposal (Eastern Ave Parking Design Proposal.pdf) to complete the design and bidding documents for the recommended parking lot layout and plaza development. The parking lot layout concept is shown by file attachment, South Parking Option-xPARKING (3).pdf and the proposed plaza layout is shown in Eastern Plaza Concept_C_2021.07.01.pdf.

City staff in the Engineering Division and Planning Department will coordinate with the engineering consultant to complete the work to enable the City to bid the work in early 2022 and construct the improvements during the 2022 construction season if City Council approves the proposal.

PROCESS:

Vendor Name and Address:

OHM Advisors (aka Orchard, Hiltz, & McCliment, Inc.)
34000 Plymouth Road
Livonia, MI 48150

Reason for Selection:

Quality Based Selection

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2022 Proposed Budget.

If approved by City Council, Fiscal shall amend funding for the Preliminary Engineering phase from the FY 2022 Proposed Budget into the FY 2021 Current Budget as part of the FY 2021 3rd Quarter Budget Amendment. This will enable the Preliminary Engineering phase to be completed in FY 2021, so that this project's specifications can be bundled together as a larger FY 2022 project for cost efficiencies.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities Fund	631.974000	Land Improvement	\$50,000	\$45,000	\$5,000

RECOMMENDATION:

The Department of Public Services recommends that City Council authorize a blanket purchase order/contract for design engineering services for a new parking lot and plaza project by OHM Advisors in a not-to-exceed amount of \$45,000.00 and further authorizes the Mayor to execute a contract on behalf of the City.

Attachment(s): Eastern Ave Parking Design Proposal.pdf
Eastern Plaza Concept_C_2021.07.01.pdf
South Parking Option-xPARKING (3).pdf
Eastern Parking Lot Donation and Purchase Agreement Properties.pdf

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A