



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2021-0153

**TO:** Mayor and City Council Members  
**FROM:** Joe Snyder, Chief Financial Officer  
**DATE:** April 26, 2021  
**SUBJECT:** Annual Support and Maintenance for Utility Billing Software

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**REQUEST:**

City Council is requested to authorize a blanket purchase order in the amount of \$112,037.00 for annual support and maintenance for a three year period 5/1/2021-4/30/2024 for the City's Water and Sewer Utility Billing System to TruePoint Solutions, Incline Village, NV.

**REASON FOR PURCHASE:**

In 2015, City Council authorized the purchase and installation to TruePoint Solutions for the City's Water and Sewer Utility Billing Software System. There is an annual fee for support and maintenance of the software. The annual support and maintenance expires on 4/30 of each year. The request before City Council is to authorize a three (3) year blanket in order to pay the annual maintenance and support fees each year.

The Annual Support and Maintenance for the Utility Billing Software System is essential to the City of Rochester Hills as this system accounts for over \$30 million of Water & Sewer account billings each year which is essential for tracking and providing the funding for the City to pay for water usage and sanitary sewer treatment charges. The annual fees each year are as follows:

2021-2022 \$36,250.00  
2022-2023 \$37,337.00  
2023-2024 \$38,450.00

**PROCESS:**

**Vendor Name and Address:**

TruePoint Solutions  
774 Mays Blvd. #10-377  
Incline Village, NV 89451

**Reason for Selection:**

Sole Source Vendor/Proprietary Software

**Method of Purchase:**

Purchase Order

**BUDGET:**

Funding is included in the FY 2021 Adopted and the 2022-2023 Projected Budget.

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	3-Year Remaining Budget
Water & Sewer – Sewer Division	510.801000	Sewer / Professional Service	\$58,500.00	\$56,018.50	\$2,481.50
Water & Sewer – Water Division	530.801000	Water / Professional Service	\$58,500.00	\$56,018.50	\$2,481.50
<b>Total</b>			<b>\$117,000.00</b>	<b>\$112,037.00</b>	<b>\$4,963.00</b>

**RECOMMENDATION:**

It is recommended that City Council authorize a purchase order in the amount of \$112,037.00 for annual support and maintenance for a three year period 5/1/2021-4/30/2024 for the City’s Water and Sewer Utility Billing System to TruePoint Solutions, Incline Village, NV.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney       Yes       N/A