



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2021-0129

TO: Mayor and City Council Members

FROM: Allan E. Schneck, P.E., Director of Public Services

DATE: April 12, 2021

SUBJECT: Waterview Drive Reconstruction Project, Capital Improvement Project MR-60
Preliminary Engineering Services, City File No. E21-012

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for preliminary engineering (PE) services for the Waterview Drive road reconstruction project to Hubbell, Roth & Clark, Inc. (HRC), Bloomfield Hills, Michigan in a not-to-exceed amount of \$186,400.00.

REASON FOR PURCHASE:

The Waterview Drive road reconstruction project is in the approved Capital Improvement Plan (CIP) and the project funding is identified in existing and future City budgets. This road reconstruction is within the Local Development Finance Authority (LDFA) district and has been previously authorized by the LDFA Board as a priority project. The scope proposes to reconstruct the entire roadway of Waterview from Auburn to Leach and to construct a new sidewalk on one side of Waterview Drive and also along the west side Leach from Waterview to the existing Adams Road pathway.

HRC is one of the City's on-call professional engineering firms and is recommended to be utilized for this project. The attached proposal was requested from HRC to perform the necessary work to create engineering design documents for bidding the reconstruction of Waterview Drive in 2022. A project location drawing for Waterview Drive is also enclosed for reference.

PROCESS:

Vendor Name and Address:

Hubbell, Roth & Clark, Inc.
555 Hulet Drive
Bloomfield Hills, MI 48302-0360

Reason for Selection:

Quality Based Selection

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2021 Adopted Budget for the Preliminary Engineering and in the FY 2022 Projected Budget for Construction. Although the project is listed in the major road construction fund in the Adopted 2021 Budget, the LDFA Fund is proposed to cover 100% of the project costs.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Road - MR-60	452.970000	Construction	\$200,000.00	\$186,400.00	\$13,600.00

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order for preliminary engineering (PE) services for the Waterview Drive road reconstruction project to Hubbell, Roth & Clark, Inc., Bloomfield Hills, Michigan in a not-to-exceed amount of \$186,400.00 and further authorize the Mayor to execute the contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A

Attachment(s): 20210325_Waterview_PE_ProposalLtr_Complete.pdf
 WaterviewDrReconstruct.pdf