



City of Rochester Hills  
**AGENDA SUMMARY**  
**FINANCIAL ITEMS**

1000 Rochester Hills Dr.  
 Rochester Hills, MI 48309  
 248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

Legislative File No: 2021-0105

**TO:** Mayor and City Council Members  
**FROM:** Allan E. Schneck, P.E., Director of Public Services  
**DATE:** April 12, 2021  
**SUBJECT:** 2021 Butler Road Rehabilitation Program  
 Construction Engineering Services, City File No. E21-002

**REQUEST:**

City Council is requested to authorize a blanket purchase order/contract for construction engineering services for the proposed 2021 Butler Road Rehabilitation Program in the amount of \$99,750.00 to Nowak & Fraus Engineers (NFE) of Pontiac, Michigan and authorizes the Mayor to execute the contract on behalf of the City.

**REASON FOR PURCHASE:**

The City recently received bids for the 2021 Butler Road Rehabilitation Program. Based on the 2021 department workload, the Department of Public Services has determined an engineering consultant should supplement the construction engineering services. The City retains under an on-call contract the services for engineering services and are recommending that Nowak and Fraus Engineers provide the construction engineering services to the City based on their experience with the project, as well as capacity to perform the required services. The attached proposal describes the scope of services included for the construction engineering services to complete the work.

**PROCESS:**

**Vendor Name and Address:**

Nowak & Fraus Engineers  
 46777 Woodward Avenue  
 Pontiac, MI 48342

**Reason for Selection:**

Quality Based Selection

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Funding is provide in the FY 2021 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Road (Butler)	452.970000	Construction & Improvements	\$243,047.40	\$99,750.00	\$143,297.40

**RECOMMENDATION:**

It is recommended that the City Council authorize a blanket purchase order/contract for construction engineering services for the 2021 Butler Road Rehabilitation Program in the not-to-exceed amount of \$99,750.00 and further authorizes the Mayor to execute a contract on behalf of the City.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney       Yes       N/A

Attachment(s): NFE CE Proposal  
J:\All\Dept\May\Open\City Council Items\Pub\2021 Purchases\2021-04-12 (April 12, 2021)\2021\_XXXX CE\_Butler Road Rehabilitation\CE\_AgendaSummary.docx