



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2021-0099

**TO:** Mayor and City Council Members

**FROM:** Ken Elwert, Director, Parks and Natural Resources  
Alan Buckenmeyer, Parks Manager

**DATE:** April 12, 2021

**SUBJECT:** Borden Park Pickleball, Tennis and Basketball Courts

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**REQUEST:**

City Council is requested to authorize a blanket purchase order/contract for the Borden Park Pickleball, Tennis, and Basketball Courts project to Rolar Construction Corporation, Warren, Michigan in the amount of \$345,953.06 with a 10% project contingency in the amount of \$34,595.30 for a total not-to-exceed project amount of \$380,548.36; and further authorizes the Mayor to execute a contract on behalf of the City.

**REASON FOR PURCHASE:**

In 1991 the City constructed 4 tennis courts and 3 basketball courts at Borden Park. As the courts aged the asphalt surface deteriorated until it was unsafe for play. As a cost saving measure we covered the court surfaces with plastic tile that is now 10 years past its designed life span. The courts need to be completely rebuilt for safety and playability. This project will reconstruct the 3 basketball courts and 2 of the tennis courts with a surface that matches the original construction. The other 2 tennis courts will be converted to 8 pickleball courts.

The City's Purchasing Division issued bids for the Borden Park Pickleball, Tennis, and Basketball Courts utilizing the MITN system with 7 bid responses received. During review of the bids and in checking the calculations, Rolar Construction's bid was found to have extended cost errors. Per the City's bid requirements, unit prices govern related to any calculation errors. Rolar Construction As-Read bid was reduced by \$6,522.42 due to calculation errors and given the option to hold their unit price as bid and honor their bid, or withdraw it. Rolar Construction has agreed to honor their unit bid prices. Of the bid responses received Rolar Construction is deemed to be the lowest, responsive, responsible bidder and the references provided were all positive. Award of the project is recommended to Rolar Construction.

**PROCESS:**

**Vendor Name and Address:**

Rolar Construction Corporation  
5860 Frazho Road  
Warren, MI 48091

**Reason for Selection:**

Lowest, responsive, responsible bidder

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

The Parks: Pickleball, Tennis, and Basketball Court Rehabilitation Program project is identified in the City’s Capital Improvement Plan as project (PK-05G).

Funding for the Program was included in the FY 2020 Budget and was being prepared for presentation before City Council for award and construction when the COVID-19 Pandemic began. Due to financial uncertainties at the time, City Administration decided to defer this program and reserve the funding in the Capital Improvement Fund Balance until there was more certainty regarding the City’s financial future.

Financially the City performed very well in FY 2020 as revenue sources such as State-Shared Revenue, Act 51 Gasoline tax, and Building Permits did not drop significantly, rather they ended the year nearly flat as compared to FY 2019 (pre-pandemic levels). In FY 2020, the City was able to receive significant CARES Act funding, and overall expenditures were well below budget.

If approved by City Council, Fiscal shall present a 2<sup>nd</sup> Quarter Budget Amendment to increase the project budget for the Pickleball, Tennis, and Basketball Program (PK-05H) to +\$385,000 in the Facilities Fund with the source of funding coming via a Transfer-In from the Capital Improvement Fund Balance.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities Fund	631.974000	Land Improvements	\$0.00	\$380,548.36	(\$380,548.36)

**RECOMMENDATION:**

City Council is requested to authorize a blanket purchase order/contract for the Borden Park Pickleball, Tennis, and Basketball Courts project to Rolar Construction Corporation, Warren, Michigan in the amount of \$345,953.06 with a 10% project contingency in the amount of \$34,595.30 for a total not-to-exceed project amount of \$380,548.36; and further authorizes the Mayor to execute a contract on behalf of the City.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney       Yes       N/A