



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2021-0081

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., Director of Department of Public Services
DATE: March 8, 2021
SUBJECT: 3M Reflective Sheeting

REQUEST:

City Council is requested to authorize a blanket purchase order to Minnesota Mining Manufacturing for 3M Reflective Sheeting in the amount not-to-exceed \$40,000.00 through January 25, 2023.

REASON FOR PURCHASE:

The City purchases reflective sheeting through the State of Michigan MiDeal Extended Purchase Program. Reflective sheeting purchased through this program are at a cost significantly lower than retail.

Reflective sheeting is intended for traffic control signs, devices & delineators placed on City local & major roads. Applied to sign backing material (wood or aluminum), the reflective sheeting provides a long-term reflectivity and durability. 3M products conform or exceed Standard Specifications for Construction of Road by U.S. Department of Transportation, Federal Highway Administration (FHWA) & Michigan Department of Transportation (MDOT).

PROCESS:

Vendor Name and Address:

Minnesota Mining Manufacturing
3M Traffic Control Materials Division
3M Center, PO Box 33225
Building 225 55 08
St. Paul, MN 55113

Reason for Selection:

MiDeal Cooperative Contract 071B6600018

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2021 Adopted Budget and FY 2022 Projected Budget.

Fund Name	Department Account No	Account No. Description	2-Year Budget Amount	2-Year Cost	Remaining Budget
Major Road	472.740000	Operating Supplies	\$12,000	\$12,000	\$0
Local Street	474.740000	Operating Supplies	\$28,000	\$28,000	\$0
		TOTAL	\$40,000	\$40,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order to Minnesota Mining Manufacturing for 3M Reflective Sheeting in the amount not-to-exceed \$40,000.00 through January 25, 2023.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A