



From: Kristen Kapelanski, Manager of Planning  
To: Historic Districts Commission  
Date: January 7, 2021  
Re: Election of Officers

According to the By-Laws, at the first meeting of each year, the Historic Districts Commission shall appoint a Chairperson, Vice Chairperson and Secretary from its members for a one-year term. Planning Staff will continue to record/edit the Minutes. Below are motions for consideration:

**MOTION** by \_\_\_\_\_, seconded by \_\_\_\_\_, the Rochester Hills Historic Districts Commission hereby appoints \_\_\_\_\_ to serve as its Chairperson for a one-year term to expire the first meeting in January 2022.

**MOTION** by \_\_\_\_\_, seconded by \_\_\_\_\_, the Rochester Hills Historic Districts Commission hereby appoints \_\_\_\_\_ to serve as its Vice Chairperson for a one-year term to expire the first meeting in January 2022.

**MOTION** by \_\_\_\_\_, seconded by \_\_\_\_\_, the Rochester Hills Historic Districts Commission hereby appoints \_\_\_\_\_ to serve as its Secretary for a one-year term to expire the first meeting in January 2022.