



City of Rochester Hills
AGENDA SUMMARY
NON-FINANCIAL ITEMS

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Legislative File No: 2020-0441

TO: Mayor and City Council Members
FROM: Scott Cope, Director of Building/Ordinance/Facilities
DATE: November 16, 2020
SUBJECT: Interlocal Agreement with Bloomfield Township

REQUEST:

The Building Department is requesting that City Council authorize the Mayor to enter into an Interlocal Agreement between the City of Rochester Hills and the Charter Township of Bloomfield for Building Department Plan Review and Inspection Services.

BACKGROUND:

Back in April 2010, the City of Rochester Hills Building Department organized a meeting and invited all the Building Officials from communities that abut our city boundaries. The purpose of the meeting was to share ideas and discuss what options are available that will enable us to continue to provide prompt and quality building safety services to the communities we serve in the challenging economic times. In preparation for the meeting, we worked with our city attorney to develop an Interlocal Agreement that was presented to the Building Officials in attendance. The Agreement was reviewed with those in attendance at the meeting and also sent by email to those unable to make the meeting.

We have had agreements with Shelby Township and the City of Sterling Heights for over 10 years that have worked very well for each community. We recently presented the Interlocal Agreement to Bloomfield Township again. They are now interested in entering into an agreement with the City of Rochester Hills.

This agreement is unique in that it does not require compensation from either community unless the hours of service provided became unbalanced by more than 50 hours. Much like the mutual aid agreements between Fire Departments, services are provided at no cost within this 50 hour window.

Entering into this Interlocal Agreement will help each community cover plan review and inspection services at no additional cost during vacations, sick leave, and times when workloads or special projects require additional help. It will allow both communities to work together and utilize each other's resources and adapt better to fluctuating workloads. This is a change in the way we normally operate, and has the potential to reduce costs and enable us to continue to provide the level of service our customers expect during these challenging times.

RECOMMENDATION:

It is recommended that City Council authorize the Mayor to enter into an Interlocal Agreement between the City of Rochester Hills and the Charter Township of Bloomfield for the sharing of Building Department Plan Review and inspection services

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A