



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2020-0422

TO: Mayor and City Council Members
FROM: Bryan K. Barnett, Mayor
DATE: November 16, 2020
SUBJECT: Governmental Representation and Consulting Services

REQUEST:

City Council is requested to authorize a contract/blanket purchase order to Midwest Strategy Group, Lansing, Michigan for governmental representation and consulting services in the amount not-to-exceed \$54,000.00 for a one year term to expire November 30, 2021.

REASON FOR PURCHASE:

At its November 13, 2017, City Council approved the renewal option of the contract for Midwest Strategy for a three (3) year term for governmental representation and consulting services. The City issued Request for Proposals in 2016, which provided for contract renewal options provided that all terms and conditions of the initial contract remained firm and the City was satisfied with the services received. The City has the option to renew for a remaining term of one (1) year. Midwest Strategy Group has agreed to the renewal indicating all terms, conditions, and pricing will remain the same as required per contract.

Midwest Strategy Group has represented the City over the past several years with legislation and policy level governmental decisions at a county, state and federal level. Midwest has demonstrated that they are able to advocate proactively on behalf of the City on legislative matters, funding opportunities and other issues as they relate to the City's unique governmental interests. Midwest has interacted professionally with City staff and the City has been very satisfied with the services received. Based on these factors, the City is recommending that City Council approve the extension of Midwest Strategy Group for a one (1) year contract term.

PROCESS:

Vendor Name and Address:

Midwest Strategy Group of Michigan
101 S. Washington Square
Suite 620
Lansing, MI 48933

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the 2020 Adopted and 2021 Adopted Budget.

| Fund Name | Department Account No | Account No. Description | Budget Amount | Cost | Remaining Budget |
|-------------------------------|-----------------------|-------------------------|---------------|----------|------------------|
| General Fund – Mayor’s Office | 171.801000 | Professional Services | \$60,000 | \$54,000 | \$6,000 |

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order to Midwest Strategy Group, Lansing, Michigan for governmental representation and consulting services in the amount not-to-exceed \$54,000.00 for a one year term to expire November 30, 2021 and further authorizes the Mayor to execute the agreement on behalf of the City.

| APPROVALS: | SIGNATURE | DATE |
|--|-----------|------|
| Department Review | | |
| Department Director | | |
| Budget Content: Chief Financial Officer | | |
| Purchasing Process: Supervisor of Procurement | | |
| Mayor | | |
| Deputy Clerk | | |

Contract Reviewed by City Attorney Yes N/A