



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

Legislative File No: 2020-0297

**TO:** Mayor and City Council Members  
**FROM:** Vince Foisy, Communication Systems Administrator  
**DATE:** August 10, 2020  
**SUBJECT:** Telecommunication Services

**REQUEST:**

City Council is requested to authorize the issuance of a blanket purchase order to Wide Open West (WOW) Business, Inc. of Taylor, Michigan for the City’s Telecommunications Services including voice, data, and cable TV for one year in the amount of \$65,000 Dollars.

**REASON FOR PURCHASE:**

WOW Business, Inc. provides Telecommunication Services for the City. The Purchasing Division solicited utilizing the MITN System for competitively sealed proposals, which were opened on July 14, 2016. WOW Business, Inc. was selected as providing the best value and submitting the most responsive, responsible proposal for the services to the City. WOW Business, Inc. has performed the noted services in a professional and satisfactory manner for the past four years.

The City of Rochester Hills wishes to exercise an available renewal to WOW Business, Inc. of Taylor, Michigan, who has agreed to hold the pricing for one year.

**PROCESS:**

**Vendor Name and Address:**

WOW Business, Inc.  
26035 Northline road  
Taylor, MI 48180

**Reason for Selection:**

Best Value

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Funding is included in the FY 2020 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.922000	Telephone Expense	\$75,000	\$65,000	\$10,000

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order/contract for Telecommunication Services in the amount not-to-exceed \$65,000.00 for a one year term to expire September 30, 2021 to WOW Business, Inc. 26035 Northline Road, Taylor, MI 48180 and further authorizes the Mayor to execute a contract on behalf of the City.

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APPROVALS:	SIGNATURE	DATE
Department Review		7/22/20
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney       Yes       N/A