



Rochester Hills

Minutes - Draft

City Council Regular Meeting

1000 Rochester Hills Dr
Rochester Hills, MI 48309
(248) 656-4600
Home Page:
www.rochesterhills.org

*David J. Blair, Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, Stephanie Morita,
Theresa Mungoli and David Walker*

Vision Statement: *The Community of Choice for Families and Business*

Mission Statement: *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

Monday, January 13, 2020

7:00 PM

1000 Rochester Hills Drive

CALL TO ORDER

President Deel called the Regular Rochester Hills City Council Meeting to order at 7:01 p.m. Michigan Time.

ROLL CALL

Present 6 - David Blair, Susan M. Bowyer, Ryan Deel, Stephanie Morita, Theresa Mungoli and David Walker

Absent 1 - Dale Hetrick

Others Present:

*Bryan Barnett, Mayor
Tina Barton, City Clerk
Sean Canto, Fire Chief/Emergency Services Director
Ann Christ, City Attorney
Courtney Coyle, HR Management Analyst
Ken Elwert, Parks & Natural Resources Director
Pam Gordon, Human Resources Director
Jessica Hrynkiw, RHGYC Representative
Gary Nauts, Facilities Manager
Allan Schneck, Public Services Director
Joe Snyder, Chief Financial Officer
Maria Willett, Chief Assistant to the Mayor*

Mr. Hetrick provided prior notice that he would be unable to attend.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A motion was made by Bowyer, seconded by Blair, that the Agenda be Approved as Presented. The motion carried by the following vote:

Aye 6 - Blair, Bowyer, Deel, Morita, Mungoli and Walker

Absent 1 - Hetrick

COUNCIL AND YOUTH COMMITTEE REPORTS

Rochester Hills Government Youth Council (RHGYC):

Jessica Hrynkiw, RHGYC Representative, reported the RHGYC is planning one service project at its next meeting and is planning two larger projects for next year.

Rochester Area Youth Assistance (RAYA):

Ms. Mungoli announced the following upcoming RAYA events:

- Fire It Up For Youth Spaghetti Dinner will be held on Friday, January 17, 2020 from 5:00 p.m. to 8:00 p.m. and Saturday, January 18, 2020 from 4:00 p.m. to 8:00 p.m. Tickets are \$10 for adults and \$5 for children 12 years of age and under.

- Fire It Up For Youth Pancake Breakfast will be held on Sunday, January 19, 2020 from 9:00 a.m. to 12 noon. Tickets are \$6 for adults and \$3 for children 12 years of age and under.

Rochester Avon Recreation Authority (RARA):

Ms. Mungoli announced the following RARA events:

- The SCAMP Bowling Fundraiser will take place on Saturday, January 18, 2020 at Avon North Hill Lanes, 150 W. Tienken, Rochester Hills. The check-in time is at 8:30 p.m. The suggested donation is \$25.00 per person, and all proceeds will benefit a summer camp for children and adults with special needs.

- Birthday Parties at RARA. Please visit <http://www.rararecreation.org/Recreation-Complex/Party-Rentals> to get more information, or contact lyndsey@RARAREcreation.org to book your party.

PUBLIC COMMENT for Items not on the Agenda

Lee Zendel, 1575 Dutton, mentioned there are individuals wanting to ban fossil fuels. He pointed out that natural gas is a fossil fuel which is needed for many things, including heavy machinery used to lay roads and in airplanes so they can fly.

CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

2020-0013 Approval of Minutes - City Council Regular Meeting - June 17, 2019

Attachments: [CC Min 061719.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0001-2020

Resolved, that the Minutes of a Rochester Hills City Council Regular Meeting held on June 17, 2019 be approved as presented.

2020-0014 Approval of Minutes - City Council Regular Meeting - July 15, 2019

Attachments: [CC Min 071519.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0002-2020

Resolved, that the Minutes of a Rochester Hills City Council Regular Meeting held on July 15, 2019 be approved as presented.

2020-0018 Approval of Minutes - City Council Regular Meeting - July 29, 2019

Attachments: [CC Min 072919.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0003-2020

Resolved, that the Minutes of a Rochester Hills City Council Regular Meeting held on July 29, 2019 be approved as presented.

2020-0021 Approval of Minutes - City Council Special Meeting - August 12, 2019

Attachments: [CC Special Mtg Min 081219.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0004-2020

Resolved, that the Minutes of a Rochester Hills City Council Special Meeting held on August 12, 2019 be approved as presented.

2020-0019 Approval of Minutes - City Council Regular Meeting - August 12, 2019

Attachments: [CC Min 081219.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0005-2020

Resolved, that the Minutes of a Rochester Hills City Council Regular Meeting held on August 12, 2019 be approved as presented.

- 2020-0002** Request for Purchase Authorization - FACILITIES: Blanket Purchase Order for On-Call Roofing Services in the amount not-to-exceed \$30,000.00 through January 31, 2021; Royal Roofing Company, Inc., Orion, MI

Attachments: [011320 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0006-2020

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for On-Call Roofing Services to Royal Roofing Company, Inc., Orion, Michigan in the amount not-to-exceed \$30,000.00 through January 31, 2021 and further authorizes the Mayor to execute a contract on behalf of the City.

Further Resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

- 2020-0003** Request for Purchase Authorization - FACILITIES: Blanket Purchase Order for 2020 Plant Health & Lawn Care Services in the amount not-to-exceed \$30,500.00 through December 31, 2020; Owen Tree Services, Attica, MI

Attachments: [011320 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0007-2020

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for 2020 Plant Health & Lawn Care Services to Owen Tree Services, Attica, Michigan in the amount not-to-exceed \$30,500.00 through December 2020 and further authorizes the Mayor to execute a contract on behalf of the City.

Further Resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

- 2019-0601** Request for Approval - DPS/ENG: Request for Approval of new METRO Act Telecommunications Right-of-Way Use Permit (Unilateral form); Rocket Fiber, LLC

Attachments: [011320 Agenda Summary.pdf](#)
[METRO Act Permit Application.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0008-2020

Whereas, Rocket Fiber, LLC has applied for and requests City Council to issue a permit utilizing the standard METRO Act Permit Unilateral form, with a 5-year initial term.

Therefore, Be It Resolved, that the Rochester Hills City Council hereby approves Rocket Fiber, LLC's application for a Telecommunications Right-Of-Way Permit (Unilateral form).

Further Resolved, that the Rochester Hills City Council, authorizes the Mayor to sign the permit agreement and to undertake any and all other necessary and appropriate action in furtherance thereof.

- 2020-0004** Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order/Contract for as-needed professional services for the management, integration, upgrade and repair of the City's SCADA System in the amount not-to-exceed \$60,000.00 through December 31, 2020; Process Control & Instrumentation (PCI) LLC, Detroit, MI

Attachments: [011319 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0009-2020

Resolved, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for as-needed professional services for the management, integration, upgrade and repair of the City's SCADA System to Process Control & Instrumentation (PCI) LLC, Detroit, Michigan in the amount not-to-exceed \$60,000.00 through December 31, 2020 and further authorizes the Mayor to execute the contract addendum on behalf of the City.

- 2020-0005** Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order for the maintenance and repairs or upgrades of the existing traffic signals and SCATS costs in the amount not-to-exceed \$75,000.00; Road Commission for Oakland County, Waterford, MI

Attachments: [011320 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0010-2020

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for maintenance and repairs, or upgrades of the existing traffic signals and SCATS costs to the Road Commission for Oakland County, Waterford, Michigan in the amount not-to-exceed \$75,000.00 through January 31, 2021.

- 2020-0007** Request for Purchase Authorization - DPS/GAR: Blanket Purchase Order for brass water service repair parts in the amount not-to-exceed \$71,000.00 through December 31, 2020; ETNA Supply Company, Grand Rapids, MI

Attachments: [011320 Agenda Summary.pdf](#)
[Bid Tabulation.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0011-2020

Resolved, that the Rochester Hills City Council hereby authorizes a blanket purchase order for brass water service repair parts to ETNA Supply Company, Grand Rapids,

Michigan in the amount not-to-exceed \$71,000.00 through December 31, 2020.

- 2020-0012** Request for Approval of the Standard Agreement between the City of Rochester Hills and the Detroit Edison Company for the installation of two (2) community roadway lights at the intersection of Auburn and John R; The Detroit Edison Company, Belleville, MI

Attachments: [011320 Agenda Summary.pdf](#)
[DTE Purchase Agreement.pdf](#)
[Proposed Locations.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0012-2020

Resolved, that the Rochester Hills City Council approves the Standard Agreement between the City of Rochester Hills and The Detroit Edison Company for the installation of two (2) community roadway lights at the intersection of Auburn and John R and further authorizes the Mayor to execute the agreement on behalf of the City.

- 2020-0020** Request for Approval of the Settlement Agreement between the City of Rochester Hills and the International Association of Fire Fighters (IAFF) Local 3472

Attachments: [011319 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0013-2020

Whereas, negotiations between the City of Rochester Hills and IAFF Local 3472 to add full-time Fire Fighter/EMTs and 12-hour shift Fire Fighter/Paramedics to the bargaining unit have resulted in a Memorandum of Agreement to amend the current collective bargaining agreement in effect through December 31, 2021.

Therefore, Be It Resolved, that the Rochester Hills City Council hereby grants approval of the amended collective bargaining agreement through the term of the contract.

Passed the Consent Agenda

A motion was made by Blair, seconded by Mungioli, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye 6 - Blair, Bowyer, Deel, Morita, Mungioli and Walker

Excused 1 - Hetrick

LEGISLATIVE & ADMINISTRATIVE COMMENTS

President Deel reported that Mayor Barnett's sister, Andrea, who lives in China and has been hospitalized is said to be on the road to recovery. He stated that the thoughts and well wishes of many here in Rochester Hills are with their entire family.

Vice President Bowyer also extended her heartfelt prayers to Mayor Barnett and his sister Andrea, as well as their entire family.

She reported that radon is a leading cause of lung cancer and in the month of January, Oakland County is providing radon test kits for \$5.00. The test kits are available at Health Division offices in Pontiac and Southfield. She stated that radon is a naturally occurring gas in the ground; outside it is harmless but inside your house it can be very dangerous. She noted that you cannot see, smell or taste radon and encouraged everyone to get a test kit from Oakland County.

Vice President Bowyer gave a shout out to the Rochester Hills City employees for raising \$6,200.00 to give back to local charities like The Neighborhood House, Older Persons' Commission, and Dutton Farms to name a few.

She announced the following Outdoor Engagement activities and events:

- Snowfort and Campfire on Monday, January 20, 2020 from 1:00 p.m. to 2:30 p.m.
- Sledding at Bloomer Park on Saturday, February 8, 2020
- The Rochester Hills Museum at VanHoosen Farm is open on Fridays and Saturdays from 12 noon to 3:00 p.m. Admission is \$5.00 for adults and \$3.00 for senior citizens and students
- She shared a photo collage of the Mayor, City Council members and their families at the Hometown Christmas Parade

Mr. Walker announced the following Ribbon Cutting:

- La Collina Ristorante Italiano on December 17, 2019

He announced the following upcoming Older Persons' Commission (OPC) events:

- The 10th Annual Indoor Triathlon on January 25, 2020
- Rewired not Retired on Wednesday, January 15, 2020 from 6:30 p.m. to 7:30 p.m.; highlighting 1820 - 2020 Oakland County Michigan Bicentennial
- Get 2020 off to a Good Start - check out all the OPC has to offer at www.opcseniorcenter.org

Maria Willet made the following announcements on behalf of Mayor Barnett:

- At the last Mayor's Business Council meeting Mayor Barnett recognized Accurate Gauge, Bader USA Inc, and Thunder Technologies with the Champion Awards for expanding their physical footprint in the City or expanding internationally. He also recognized Xavier Ovize of Adduxi with the Executive Leadership Award.
- Innovation Hills is the recipient of a Land & Water Conservation Fund grant in the amount of \$300,000.00.
- She congratulated Tracey Balint for her work on obtaining the Asset Management grant from SEMCOG.
- The City received two Michigan Concrete Association Awards, one for the

Auburn Road Corridor and the other for Innovation Hills.

- The City has been recognized as the Premier Blood Partner for the American Red Cross. A Blood Drive is scheduled to take place at City Hall on February 12, 2020 from 10:00 a.m. to 4:00 p.m.

- Personnel from the Department of Public Services participated in Moonbeams for Sweet Dreams at Beaumont Hospital with a DPS truck lit up with lights for the occasion.

- She shared that the Mayor stated he was incredibly humbled and appreciative for all the support he and his family has received during his sister's health emergency in China.

ATTORNEY'S REPORT

City Attorney Ann Christ had nothing to report.

NOMINATIONS/APPOINTMENTS

2020-0015 Request to Confirm the Mayor's Appointment of Tim Holden to the Board of Review for a two (2) year term to expire December 31, 2021, and Elisa Sboukis for a one (1) year term to expire December 31, 2020

Attachments: [011320 Agenda Summary.pdf](#)
[Ritter Resignation Letter.pdf](#)
[Holden CQ.pdf](#)
[Sboukis CQ.pdf](#)
[Resolution \(Draft\).pdf](#)

A motion was made by Bowyer, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Blair, Bowyer, Deel, Morita, Mungiola and Walker

Excused 1 - Hetrick

Enactment No: RES0014-2020

Resolved, that the Rochester Hills City Council hereby confirms the Mayor's appointment of Tim Holden to the Board of Review for a two (2) year term to expire December 31, 2021, and Elisa Sboukis for a one (1) year term to expire December 31, 2020.

NEW BUSINESS

2020-0001 Request for Purchase Authorization - FACILITIES: Blanket Purchase Order for delivery of electric energy for City facilities in the amount not-to-exceed \$410,000.00 through December 31, 2020; DTE Energy, Detroit, MI; Michigan Municipal Risk Management Authority, Livonia, MI

Attachments: [011320 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

Gary Nauts, Facilities Manager, noted that this is for the purchase of energy from DTE and the Michigan Municipal Risk Management Authority (MMRMA). He explained that as a member of the MMRMA the City participates in a cooperative program to purchase energy for City Hall, DPS Building and Fire Station 1 from an alternate energy supplier for a modest savings below the DTE actual cost.

A motion was made by Munglioli, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Blair, Bowyer, Deel, Morita, Munglioli and Walker

Excused 1 - Hetrick

Enactment No: RES0015-2020

Resolved, that the Rochester Hills City Council hereby authorizes a blanket purchase order for delivery of electric energy for City facilities to DTE Energy, Detroit, Michigan and Michigan Municipal Risk Management Authority, Livonia, Michigan in the amount not-to-exceed \$410,000.00 through December 31, 2020.

2020-0008 Request for Purchase Authorization - DPS/FLEET: Blanket Purchase Order for purchase of unleaded gasoline and diesel fuel in the amount not-to-exceed \$779,900.00 through January 31, 2022; RKA Petroleum Companies, Inc., Romulus, MI; Petroleum Traders Corporation, Fort Wayne, IN

Attachments: [011320 Agenda Summary.pdf](#)
[Bid Tabulation.pdf](#)
[Resolution \(Draft\).pdf](#)

Allan Schneck, Public Services Director, stated that this is for the purchase of unleaded gas and diesel fuel for the City's fleet through a cooperative bid led by the City of Sterling Heights. He mentioned that these are the same entities the City has purchased fuel from in the past and it has worked out very well.

A motion was made by Bowyer, seconded by Munglioli, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Blair, Bowyer, Deel, Morita, Munglioli and Walker

Excused 1 - Hetrick

Enactment No: RES0016-2020

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for unleaded gasoline and diesel fuel to RKA Petroleum Companies, Inc., Romulus, Michigan and Petroleum Traders Corporation, Fort Wayne, Indiana, in the amount not-to-exceed \$779,900.00 through January 31, 2022.

2018-0620 Request for Purchase Authorization - DPS/ENG: Increase to shared Blanket Purchase Order for as needed construction inspection and surveying services in the amount of \$135,000.00 for a new not-to-exceed amount of \$375,000.00 through March 31, 2020; Spalding DeDecker Associates, Inc., Rochester Hills, MI; Nowak & Fraus Engineers, Pontiac, MI

Attachments: [011320 Agenda Summary.pdf](#)
[010719 Agenda Summary.pdf](#)
[010719 Resolution \(Draft\).pdf](#)
[Resolution \(Draft\).pdf](#)

Allan Schneck, Public Services Director, mentioned that this increase is for inspection services that are primarily done on private projects. He explained that this expense is offset by the developer's escrow account and are essentially pass-through costs.

Vice President Bowyer questioned the percentage of the pass-through expenses for private versus public projects.

Mr. Schneck responded that approximately 90 percent of the pass-through expenses are for private projects. He explained that the other ten percent is primarily for surveying services needed on public projects.

A motion was made by Bowyer, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Blair, Bowyer, Deel, Morita, Mungioli and Walker

Excused 1 - Hetrick

Enactment No: RES0017-2020

Resolved, that the Rochester Hills City Council hereby authorizes an increase to the shared Blanket Purchase Order for as needed construction inspection and surveying services to Spalding DeDecker Associates, Rochester Hills, Michigan and Nowak and Fraus Engineers, Pontiac, Michigan in the amount of \$135,000 for a new not-to-exceed amount of \$375,000.00 through March 31, 2020.

2017-0307 Request for Purchase Authorization - Parks: Increase to blanket purchase order for as-needed landscape architectural services for Innovations Hills in the amount of \$25,000.000 for a new not-to-exceed amount of \$125,000.00 and extend the project cancel date through December 31, 2020; Nunez Design, Troy, MI

Attachments: [011320 Agenda Summary.pdf](#)
[071717 Agenda Summary.pdf](#)
[071717 Resolution \(Draft\).pdf](#)
[Resolution \(Draft\).pdf](#)

Ken Elwert, Parks & Natural Resources Director, and **Ralph Nunez**, Nunez Design, Inc., were in attendance.

Mr. Elwert stated that this contract is for work on the playground projects at Innovation Hills. He mentioned that there are several grants funding these projects, including the \$300,000.00 Land & Water Conservation Fund grant. He displayed a concept drawing of the playgrounds and discussion ensued relative to the various features and playground designs.

Mr. Nunez shared that his company has been involved in designing Innovation Hills since 2012. He stated that his team is extremely excited about this project and looks forward to working on this next phase. He offered to sit and review concept plans, from the original to the current, with any member of Council that

may be interested.

Vice President Bowyer thanked Mr. Nunez for all of his work on this project, and expressed her appreciation for all of his fabulous innovative ideas.

President Deel mentioned that the City's tag line is *Innovative by Nature* and pointed out that this project embodies that concept. He encouraged the public to visit the park and connect with the natural features in the City.

Ms. Morita inquired whether more trees would be going in on the west side of the parking lot to shield headlights from the surrounding neighbors.

Mr. Elwert responded that there are plans to put in a maintenance shed in that area, and once it is constructed they will be looking at a vegetative plan.

A motion was made by Mungioli, seconded by Blair, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Blair, Bowyer, Deel, Morita, Mungioli and Walker

Excused 1 - Hetrick

Enactment No: RES0018-2020

Resolved, that the Rochester Hills City Council hereby authorizes an increase to the blanket purchase order for as-needed landscape architectural services for Innovation Hills to Nunez Design, Troy, Michigan in the amount of \$25,000.00 for a new not-to-exceed amount of \$125,000.00 and extend the project cancel date through December 31, 2020.

ANY OTHER BUSINESS

None.

NEXT MEETING DATE

- Regular Meeting - Monday, January 27, 2020 - 7:00 p.m.
- Special Joint Meeting with Planning Commission - Tuesday, January 28, 2020 - 7:00 p.m.

ADJOURNMENT

There being no further business before Council, it was moved by Mungioli and seconded by Walker to adjourn the meeting at 7:30 p.m.

RYAN DEEL, President
Rochester Hills City Council

TINA BARTON, MMC, Clerk
City of Rochester Hills

*CHRISTINE WISSBRUN
Administrative Associate II
City Clerk's Office*

Approved as presented at the (insert date, or dates) Regular City Council Meeting.