



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

---

Legislative File No: 2020-0183

**TO:** Mayor and City Council Members

**FROM:** Kevin Krajewski, Director Management Information Systems  
Joe Snyder, Chief Financial Officer

**DATE:** May 18, 2020

**SUBJECT:** JDE Consulting and Support Services

---

**REQUEST:**

City Council is requested to authorize a blanket purchase order/contract for JDE Consulting and Support Services to JDEvolution LLC, Flower Mound, Texas in the amount not-to-exceed \$127,000.00 through May 31, 2021 and further authorizes the Mayor to execute an agreement on behalf of the City.

**REASON FOR PURCHASE:**

The City issued a solicitation for JDE Consulting and Support Services to have a resource on-call as needed to assist with system changes that are needed when changes in legal requirements, enhancements, and other system maintenance issues occur that need to be addressed. The award of the contract was made to JDEvolution LLC and they have provided excellent customer service and support during the term of their contract.

The City is requesting approval for an additional one year extension of the JDE Consulting and Support Services contract to JDEvolution to assist the City with support and services during the JDEdwards Financial Software project that was approved by City Council at their March 30, 2020 meeting. The JDEvolution Consultant will assist City staff through the upgrade process, working alongside the selected upgrade consultant (Denovo) and our internal staff, and will perform in the capacity as our internal software and process expert. Over the years there have been many enhancements and customizations to our JDE environment making it essential to continue the services of the consultant who was involved in them and has the best understanding in how the programming was setup and understands the process as to how it functions between the various departments that depend on information from each other.

The approval of an extension to this contract for an additional one year period, will constitute the sixth year for this contract. The City is aware of this, and wanted to be sure City Council was aware of this as well. The extension request for a sixth year is being made due to the timing of projects and how things have been laid before the City and at this time it would be disadvantageous to the City to potentially have to bring a new consultant into this project at this time. It would be very difficult to get a new consultant up to speed on the City's processes, system customizations, functionality, etc. JDEvolution has agreed to hold all pricing terms and conditions of this contract and extend for an additional one year period. The City will issue a new solicitation for these services at the completion of the project upgrade.

The continuation of the contract with this consultant is essential and crucial to a successful financial system upgrade. At the completion of the upgrade and migration project, the City's Purchasing Division will reissue a solicitation for these services. JDEvolution is qualified to assist the City with these services. These services are considered essential to the operation of the city. The main project contact is very familiar with the way

in which the City operates and understands our system setup extremely well. It is based on these factors that the City is recommending approval of a one-year contract extension and award of this contract to JDEvolution.

**PROCESS:**

**Vendor Name and Address:**

JDEvolution, LLC  
 3205 Beth rive  
 Flower Mound, TX 75022

**Reason for Selection:**

Lowest, responsive, responsible bidder

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Funding is included in the FY 2020 Adopted Budget. The budget amount in the MIS Fund is the remaining budget balance from the Financial System Upgrade project approved by City Council on April 13, 2020.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
General Fund	171.801000	Mayor / Professional Services	\$13,000	\$13,000	\$0
General Fund	201.801000	Accounting / Professional Services	\$4,000	\$4,000	\$0
General Fund	233.801000	Human Resources / Professional Services	\$10,000	\$10,000	\$0
MIS Fund	636.980000	MIS / Capital – Office Equipment	\$244,868	\$100,000	\$144,868
<b>TOTAL</b>			<b>\$271,868</b>	<b>\$127,000</b>	<b>\$144,868</b>

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order/contract for JDE Consulting and Support Services to JDEvolution LLC, Flower Mound, Texas in the amount not to-exceed \$127,000.00 through May 31, 2021 and further authorizes the Mayor to execute an agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney  Yes  N/A