



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2020-0171

TO: Mayor and City Council Members
FROM: Joe Snyder, Chief Financial Officer
DATE: May 18, 2020
SUBJECT: Annual Support and Maintenance for Utility Billing Software

REQUEST:

City Council is requested to authorize a purchase order in the amount of \$35,350.00 for annual support and maintenance for the period of 5/01/2020 through 4/30/2021 for the City's Water and Sewer Utility Billing System to TruePoint Solutions, Incline Village, NV.

REASON FOR PURCHASE:

In 2015, City Council authorized the purchase and installation to TruePoint Solutions for the City's Water and Sewer Utility Billing Software System. There is an annual fee for support and maintenance of the software. The current support and maintenance will expire on 4/30/2020 and the request is to renew the support and maintenance for the period of 5/1/2020 through 4/30/2021.

The Annual Support and Maintenance for the Utility Billing Software System is essential to the City of Rochester Hills as this system accounts for over \$30 million of Water & Sewer account billings each year which is essential for tracking and providing the funding for the City to pay for water usage and sanitary sewer treatment charges.

PROCESS:

Vendor Name and Address:

TruePoint Solutions
774 Mays Blvd. #10-377
Incline Village, NV 89451

Reason for Selection:

Sole Source Vendor/Proprietary Software

Method of Purchase:

Purchase Order

BUDGET:

Funding is included in the FY 2020 Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Water & Sewer – Sewer Division	510.801000	Sewer / Professional Service	\$18,500	\$17,675	\$825
Water & Sewer – Water Division	530.801000	Water / Professional Service	\$18,500	\$17,675	\$825
Total			\$37,000	\$35,350	\$1,650

RECOMMENDATION:

It is recommended that City Council authorize a purchase order in the amount of \$35,350.00 for annual support and maintenance for the period of 5/1/2020 through 4/30/2021 for the City's Water and Sewer Utility Billing Software to TruePoint Solutions, Incline Village, NV.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A