



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

---

Legislative File No: 2020-0151

**TO:** Mayor and City Council Members

**FROM:** Allan Schneck, P.E., Director Department of Public Services

**DATE:** May 4, 2020

**SUBJECT:** BUILD Grant Cost Participation Agreement for the Environmental Assessment Engineering Study for the Adams Road Widening project from Hamlin Road to Walton Boulevard  
City File #E18-007

---

**REQUEST:**

The Department of Public Services recommends that the Rochester Hills City Council approve the Cost Participation Agreement for Environmental Assessment Study between the Board of Road Commissioners (BOARD) for the County of Oakland and the City of Rochester Hills (CITY) for the widening of Adams Road from Hamlin Road to Walton Boulevard; and authorizes the expenditure of the CITY's share in the amount of \$250,000 to be payable to the BOARD.

**REASON FOR PURCHASE:**

The BOARD and the CITY, in cooperation with the Oakland University (OU), plan to prepare the Environmental Assessment (EA) Engineering Study, based off the previously drafted design concepts for the widening of Adams Road from Hamlin Road to Walton Boulevard, which included pre-preliminary plans, specifications and estimate preparation for construction. The EA study will include preparation of reports and studies, data, notes, tracings, drawings, soil borings, traffic engineering and drainage investigation. The RCOC, CITY, and OU will prepare a joint BUILD Grant submission to the U.S. Department of Transportation (U.S. DOT). At its April 9, 2018 meeting, City Council previously approved the CITY's cost share of \$26,505 to fund the Pre-preliminary (EP) engineering study.

The total EA consultation cost is estimated at \$2,500,000 to be split as follows:

- BUILD grant fund funding contribution of \$2,000,000
- The BOARD and the CITY contribution of \$250,000 each to fund the remaining \$500,000.

**PROCESS:**

**Vendor Name and Address:**

Road Commission for Oakland County  
31001 Lahser Road  
Beverly Hills, MI 48025

**Reason for Selection:**

Cost Participation Agreement

**Method of Purchase:**  
Contract/Purchase Order

**BUDGET:**

If approved by City Council, a 2<sup>nd</sup> Quarter 2020 Budget Amendment shall be presented to increase the Major Road Fund budget for the Adams Road Widening [Hamlin – Walton] project.

A portion of the project can be funded with the offsetting funds to balance drawn from the remaining project balance from the (MR-10B) Austin Avenue Rehabilitation project which came in approx. \$740,000 under budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Road	452.970000	Construction	\$0	\$250,000	(\$250,000)

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council approves the Cost Participation Agreement for Preliminary Engineering Services between the Board of Road Commissioners (BOARD) for the County of Oakland and the City of Rochester Hills for the widening of Adams Road from Hamlin Road to Walton Boulevard; and authorizes the expenditure of the CITY's share in the amount of \$250,000 to be payable to the BOARD and further authorizes the Mayor to execute the agreement on behalf of the City. The BOARD, CITY, and OU will also jointly submit a BUILD Grant application requesting \$2,000,000 in federal funds via the U.S. Department of Transportation.

---

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney       Yes       N/A