



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2020-0064

**TO:** Mayor and City Council Members  
**FROM:** Allan E. Schneck, P.E., Director of Public Services  
**DATE:** February 24, 2020  
**SUBJECT:** Ready Mix Concrete Materials

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**REQUEST:**

City Council is requested to authorize a blanket purchase order to Paragon Ready Mix, Utica, Michigan as primary vendor and, Superior Materials, Farmington Hills, Michigan as secondary vendor, as required for Ready Mix Concrete Materials in the amount not-to-exceed \$140,860.00 through December 31, 2021.

**REASON FOR PURCHASE:**

The Department of Public Services purchases ready mix concrete materials on an as-needed basis to use for local and major road repairs. Concrete is also utilized in water main and sewer breaks when it becomes necessary to dig into roads and driveways. The concrete materials are delivered as needed for department operations.

Sealed bids were solicited using the MITN website and two responses were received. Award is recommended to Paragon Ready Mix as the primary vendor and the lowest, responsive, responsible bidder meeting the specifications of the bid. Superior Materials was the second bidder and selected as a secondary vendor.

If Paragon Ready Mix is unable to supply the concrete materials in order to meet the delivery times required by the department for daily operations, concrete will be obtained from Superior Materials.

**PROCESS:**

**Vendor Name and Address:**

**Primary Vendor:**

Paragon Ready Mix  
48000 Hixson Avenue  
Utica, MI 48317

**Secondary Vendor:**

Superior Materials, LLC.  
30701 W. 10 Mile, Suite 500  
Farmington Hills, MI 48336

**Reason for Selection:**

Lowest responsive, responsible bidder

**Method of Purchase:**  
Blanket Purchase Order

**BUDGET:**

Funds are included as part of the FY 2020 and FY 2021 Adopted Budgets.

Fund Name	Department Account No	Account No. Description	2-Year Budget Amount	2-Year Cost	2-Year Remaining Budget
Major Roads	462.781000	Materials-Rd Maint	\$21,860	\$21,860	\$0
Local Roads	464.781000	Materials-Rd Maint	\$107,000	\$107,000	\$0
Sewer	510.781000	Materials	\$2,000	\$2,000	\$0
Water	530.781000	Materials	\$10,000	\$10,000	\$0
		<b>TOTAL</b>	<b>\$140,860</b>	<b>\$140,860</b>	<b>\$0</b>

**RECOMMENDATION:**

It is recommended that Rochester Hills City Council authorize a blanket purchase order to Paragon Ready Mix, Utica, Michigan as primary vendor and Superior Materials, Farmington Hills, Michigan as secondary vendor, for Ready Mix Concrete Materials in the amount not-to-exceed \$140,860.00 through December 31, 2021.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney       Yes       N/A