



City of Rochester Hills  
**AGENDA SUMMARY**  
**FINANCIAL ITEMS**

1000 Rochester Hills Dr.  
 Rochester Hills, MI 48309  
 248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

Legislative File No: 2020-0038

**TO:** Mayor and City Council Members  
**FROM:** Allan E. Schneck, P.E., Director of Public Services  
**DATE:** February 10, 2020  
**SUBJECT:** Joint Sealant and Melter Applicators

**REQUEST:**

City Council is requested to authorize a blanket purchase order for joint sealant material to National Highway Maintenance Systems, LTD. LLC in the amount not-to-exceed \$89,500 through December 31, 2021.

**REASON FOR PURCHASE:**

The Department of Public Services uses crack seal material to repair cracks in the roads and pathways. Sealed bids were solicited using the MITN System. Only one (1) response was received. National Highway Maintenance Systems LTD (NHMS) has provided crack sealant material to the City over the past several years and the Department of Public Services has been very satisfied with their services. NHMS provides the City with two (2) melter applicators, which are used to heat the material for application to the roads, at no additional fee. It is recommended that award be made to NHMS as the lowest, responsive, responsible bidder.

**PROCESS:**

**Vendor Name and Address:**

National Highway Maintenance Systems LTD  
 PO Box 5315  
 Akron, OH 44334

**Reason for Selection:**

Lowest responsive, responsible bidder

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Funds are included as part of the FY 2020 Adopted Budget and FY 2021 Adopted Budgets.

Fund Name	Department Account No	Account No. Description	2-Year Budget Amount	Cost	Remaining Budget
Local Street: Preservation	464.781000	Materials	\$79,500	\$79,500	\$0
Pathway Maintenance	214.781000	Materials	\$10,000	\$10,000	\$0

**RECOMMENDATION:**

It is recommended that Rochester Hills City Council authorize a blanket purchase order for joint sealant material to National Highway Maintenance Systems LTD, Akron, Ohio in the amount not-to-exceed \$89,500 through December 31, 2021.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney       Yes       N/A