



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Legislative File No: 2020-0023

TO: Mayor and City Council Members

FROM: Scott Cope, Director Building/Facilities
Allan Schneck, P.E., Director of Department of Public Services

DATE: January 27, 2020

SUBJECT: On-Call Plumbing Services

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for On-Call Plumbing Services in the amount not-to-exceed \$27,000.00 through January 31, 2021 to Allied Building Service Company of Detroit, Inc. of Detroit, Michigan.

REASON FOR PURCHASE:

The City requires the need for a qualified and experienced plumbing vendor to perform miscellaneous plumbing repairs as needed by the Facilities Department for various City-owned buildings and also for the Department of Public Services for water meter connections at residential homes, condominiums, apartments, businesses and other locations within the City where water meters are installed or other plumbing related services as required by the City.

The City issued a solicitation in 2017 for on-call plumbing services utilizing the MITN system. Three proposal responses were received and evaluated by a committee consisting of City staff. The proposal submitted by Allied Building Service Company of Detroit, Inc. was selected as providing the best value proposed for On-Call Plumbing Services for the City. Allied Building Service Company of Detroit, Inc. has experience with working with the City's on various project in the past in a professional and satisfactory manner.

The contract is a two year term with a one-year renewal. The base two-year term of the contract was issued for a not to exceed amount of \$15,000 and expires January 31, 2020. Allied Building Service Company of Detroit, Inc. has agreed to hold pricing for the only available renewal year; but due to an increase in the Facilities budget, the total amount of the contract has increased to \$27,000 and the recommendation for the renewal now requires City Council's approval.

PROCESS:

Vendor Name and Address:

Allied Building Service Company of Detroit, Inc.
1801 Howard Street
Detroit, MI 48216

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2020 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Water	530.807000	Contractual Services	\$2,500	\$2,500	\$0
Facilities	631.929000	Repairs & Maintenance	\$24,500	\$24,500	\$0
		Total	\$27,000	\$27,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract for on-call plumbing services for the City in the amount not-to-exceed \$27,000.00 through January 31, 2021 to Allied Building Service Company of Detroit, Inc., Detroit, Michigan and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A