



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2020-0004

TO: Mayor and City Council Members

FROM: Allan Schneck, P.E., Director of Department of Public Services

DATE: January 13, 2020

SUBJECT: As-Needed Professional Services for the Management, Integration, Upgrade and Repair of the City's SCADA System including Communications

REQUEST:

City Council is requested to authorize a blanket purchase order for as-needed professional services for the management, integration, upgrade and repair of the City's SCADA System including communications to Process Control & Instrumentation (PCI) LLC, Detroit, Michigan in the amount not-to-exceed \$60,000.00 through December 31, 2020 and further authorizes the Mayor to execute the contract amendment on behalf of the City.

REASON FOR PURCHASE:

In 2017, the City solicited Request for Proposals for these services with two (2) proposal responses received. The contract term called for a one (1) year initial contract period, with the option to renew for four (4) additional one (1) year periods provided the City was satisfied with the services received and all terms and conditions remain firm. The City has been satisfied with services received and is recommending a one (1) year extension of the contract. The SCADA system technology gives City public works staff the ability to monitor and make remote adjustments to the operations of the public water and sewer utilities.

The SCADA system value depends on its ability to be kept current with software upgrades and programmed replacement of key hardware such as data collection servers. Approval of a professional services contract will assist the continued efforts to provide quality water and sewer service to City customers.

PROCESS:

Vendor Name and Address:

Process Control & Instrumentation (PCI) LLC
840 W. Milwaukee
Detroit, MI 48202

Reason for Selection:

Best Value/Contract Renewal

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2020 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Sanitary Sewer	510.801000	Professional Services	\$30,000	\$30,000	\$0
Water	530.801000	Professional Services	\$30,000	\$30,000	\$0
Total			\$60,000	\$60,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order for as-needed professional services for the management, integration, upgrade and repair of the City's SCADA System including communications to Process Control & Instrumentation (PCI) LLC, Detroit, Michigan in the amount not-to-exceed \$60,000.00 through December 31, 2020 and further authorizes the Mayor to execute the contract amendment on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A