



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2019-0536

TO: Mayor and City Council Members
FROM: Joe Snyder, Chief Financial Officer
DATE: December 9, 2019
SUBJECT: 2020 City Attorney Services

REQUEST:

City Council is requested to authorize a blanket purchase order for 2020 City attorney services to Hafeli, Staran, & Christ, P.C., Sylvan Lake, Michigan in the amount not-to-exceed \$250,000.

REASON FOR PURCHASE:

City Council appointed Hafeli, Staran, & Christ, P.C. as the City’s attorney pursuant to Section 8.7 of the City Charter. The City Attorney provides general legal services to the City, including representation on certain lawsuits, consultation, contract review, legal opinions and prosecution.

For 2020, hourly rates are proposed to remain at:

- Partner rate for legal work performed by John Staran = \$130/hr.
- Hourly associate rates for services performed by other attorneys within the firm = \$115/hr.

PROCESS:

Vendor Name and Address:

Hafeli Staran & Christ, P.C.
2055 Orchard Lake Road
Sylvan Lake, Michigan 48320

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2020 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
General Fund	210.805001	Legal Fees: City Attorney	\$250,000	\$250,000	\$0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize a blanket purchase order for 2020 City attorney services to Hafeli, Staran, & Christ, P.C., Sylvan Lake, Michigan in the amount not-to-exceed \$250,000.00.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A