



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2019-0358

**TO:** Mayor and City Council Members

**FROM:** Allan E. Schneck, PE, Director, Department of Public Services

**DATE:** August 12, 2019

**SUBJECT:** Auburn Road Corridor Construction Engineering Services for the Plaza and Gateway Features (Phase III); City File Number E16-015

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**REQUEST:**

The Department of Public Services (DPS) requests that City Council authorize a blanket purchase order/contract for construction engineering services for the Auburn Road reconstruction project to OHM Advisors in a not-to-exceed amount of \$240,000.00 and further authorizes the Mayor to execute a contract on behalf of the City.

**REASON FOR PURCHASE:**

The final segment of the multi-phase Auburn Road corridor project between Culbertson and Hessel is the development of the public plaza on the north side of Auburn at Emmons Road and the gateway features along the corridor median. This work is also referred to as the phase III contract and it will require supplemental construction engineering services.

Based on the 2019 DPS workload, the Department has determined that an engineering consultant should be retained to perform the construction engineering services. DPS recommends that OHM Advisors be used to provide the construction engineering services to the City. The attached proposal includes the scope of services and corresponding estimated cost for OHM Advisors to provide the construction engineering services work.

**PROCESS:**

**Vendor Name and Address:**

OHM Advisors (aka Orchard, Hiltz, & McCliment, Inc.)  
34000 Plymouth Road  
Livonia, MI 48150

**Reason for Selection:**

Quality Based Selection

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

If approved by City Council, Fiscal shall prepare a 3<sup>rd</sup> Quarter Budget Amendment to transfer an additional \$240,000 from the Capital Improvement Fund to the Facilities Fund to cover the additional cost of the Construction Engineering.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Facilities Fund	631.974000	Land Improvement	\$0	\$240,000	(\$240,000)

**RECOMMENDATION:**

The Department of Public Services recommends that City Council authorize a blanket purchase order/contract for construction engineering services for the Auburn Road reconstruction project to OHM Advisors in a not-to-exceed amount of \$240,000.00 and further authorizes the Mayor to execute a contract on behalf of the City.

Attachment(s): Emmons Pocket Park and Architectural Features- Contract 3 CE Proposal.pdf

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney       Yes       N/A