



Rochester Hills

Minutes - Draft

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Public Safety and Infrastructure Technical Review Committee

*Bill Chalmers, Jeff Duperon, Jayson Graves, Greg Hooper, Ryan Smith,
Tom Stephens and Scott Struzik*

Council Members: Dale A. Hetrick, Mark Tisdell

Youth Representatives: Noah Peterson and Sailor Mayes

Wednesday, May 29, 2019

6:00 PM

1000 Rochester Hills Drive

CALL TO ORDER

Chairperson Hooper called the Public Safety and Infrastructure Technical Review Committee meeting to order at 6:01 p.m. Michigan Time.

ROLL CALL

Present 6 - Jayson Graves, Greg Hooper, Mark A. Tisdell, Ryan Smith, Tom Stephens and Scott Struzik

Excused 3 - Bill Chalmers, Jeff Duperon and Dale Hetrick

Others Present:

*Sean Canto, Fire Chief/Emergency Services Director
Bill Cooke, Assistant Chief/Fire Marshal
Todd Gary, Deputy Fire Chief*

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

2019-0187 Approval of Meeting Minutes - March 6, 2019

Attachments: [030619 Minutes.pdf](#)
[Resolution \(Draft\).pdf](#)

A motion was made by Struzik, seconded by Smith, that this matter be Approved as Presented. The motion carried by the following vote:

Aye 6 - Graves, Hooper, Tisdell, Smith, Stephens and Struzik

Excused 3 - Chalmers, Duperon and Hetrick

Resolved, that the Minutes of the Public Safety and Infrastructure Technical Review Committee meeting held on March 6, 2019 as approved.

2019-0210 Approval of Meeting Minutes - May 1, 2019

Attachments: [050119 Minutes.pdf](#)
[Resolution \(Draft\).pdf](#)

A motion was made by Stephens, seconded by Graves, that this matter be Approved as Presented. The motion carried by the following vote:

Aye 6 - Graves, Hooper, Tisdell, Smith, Stephens and Struzik

Excused 3 - Chalmers, Duperon and Hetrick

Resolved, that the Minutes of the Public Safety and Infrastructure Technical Review Committee meeting held on May 1, 2019 as approved.

DISCUSSION ITEMS

2019-0185 Fire Department Presentation

Attachments: [Supp Strategic Plan Fiscal.pptx](#)
[Supp Rochester Hills Fire Department- Staffing.pdf](#)
[Supp Corrected Goal 1c Firefighter Staffing2 \(3\) \(1\).pdf](#)
[Supp Goal 5b Fire Inspections and Staffing Cooke 042919 \(2\).pdf](#)

Chairperson Hooper stated that the goal of the Committee is to make a recommendation to City Council and then turned the meeting over to the City's Fire Chief Sean Canto.

Chief Canto noted that the Fire Department's presentation at the Committee's last meeting had been quite lengthy. He stated that his team had revised the presentation to a smaller scope and had met with the City's Chief Financial Officer, Joe Snyder, to discuss the Committee Members' concern about millage rates. The Fire Department's Strategic Plan is attached to this legislative file.

Chief Canto and the Committee Members discussed the following:

- Increase in run volume and the impact on service costs;
- Positive impact of hiring nine (9) additional fire personnel;
- Phase 1, Phase 2, Phase 3, Phase 4 and Phase 5 of the strategic plan;
- Increases to the capital fund;
- Funding for operational expenses;
- New staffing analysis;
- Financial planning past 2021;
- Electronic billing process - tracks invoices, online payments, balance due invoices and collections process;
- MediCare, Part B, MediCaid and private payor discussion for EMS services;
- Affordable Care Act and hardship policy;
- Looking at creating a TeleHealth System;
- The impacts of hospital readmittance and medicine adjustments and compliance;

- Increase in the number of calls for lift assist services;
- Nationwide impact and draw on emergency services for aging baby boomers;
- Possible future community paramedic program;
- Regular user, Mega User and Super User clients and the impact on the calls for service;
- Insurance coverage for fire equipment and apparatus, vehicle incidents;
- Communication with WAZE app services to alert drivers of 'real time' accident incident areas;
- Discussion about the cost and expense of traffic transmitters and receivers on fire apparatus that communicate with area traffic signals;
- The City currently has traffic signal adjustment software located at some of the City's fire stations;
- Discussion regarding fire vehicles navigating the City's roundabouts;
- Evaluation of and comparison of the City's EMS fees to that of neighboring communities' EMS services;
- Mutual aid given and data analysis with neighboring communities;
- City's recruit class training and procedures;
- Reduction in fire personnel leaving the City for jobs in other communities; and
- The number and structure of adult day care facilities in the City.

Chairperson Hooper asked the Fire Chief to state specifically the Fire Department's request of the Committee.

Chief Canto recommended the following:

- The Fire Department implement Phase 1 because it would not change anything within the Fire Department's budget,
- Reviewed Phase 2 and the current millage level would support 2022 or 2023 but a funding review for the future would be necessary;
- Plan for the future with Phase 3, 4 and 5;
- Support fire inspection staffing, fee process and frequency inspection of commercial buildings; and
- To keep the City's ISO rating - annual inspection of high risk buildings, every other year inspections of medium risk buildings and a three (3) year-cycle inspection of low risk buildings.

The Committee discussed acceptance of the report presented by the Fire Department and making a recommendation to City Council for the adoption of Phase 1, a new fee schedule for fire and life safety inspections to provide for two (2) additional lieutenant fire inspectors.

A motion was made by Smith, seconded by Graves, that the Committee recommends to City Council to adopt Phase 1 and the new fee schedule for fire and life safety inspections to provide for two (2) additional lieutenant fire inspectors based on the report presented by the Fire Department at the Committee's last two (2) meetings be Approved. The motion carried by the following vote:

Aye 6 - Graves, Hooper, Tisdell, Smith, Stephens and Struzik

Excused 3 - Chalmers, Duperon and Hetrick

ANY OTHER BUSINESS

Member Tisdell commented that there are news articles published every day about the storm water issue and that different communities are implementing a storm water fee and workshops on mitigation of storm water. He reported that the Committee is waiting to hear from the City Attorney about the storm water funding discussion and proposals.

NEXT MEETING DATE

- To Be Determined.

ADJOURNMENT

There being no further business before the Public Safety and Infrastructure Technical Review Committee, Chairperson Hooper adjourned the meeting at 7:10 p.m.

Greg Hooper, Chairperson

*Prepared by Christine A. Wissbrun
Recording Secretary, City Clerk's Office*

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's Office at 248-841-2460 at least 48 hours prior to the meeting.