



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2019-0245

TO: Mayor and City Council Members
FROM: Scott Cope, Director Building/Facilities
DATE: June 3, 2109
SUBJECT: Building Alarm & Monitoring Services

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for building alarm and monitoring services in the amount not-to-exceed \$30,000.00 for a one-year term to expire June 30, 2020 to Weber Security Group, Inc. of Mt. Clemens, Michigan.

REASON FOR PURCHASE:

The City requires the need for a qualified and licensed firm to perform building alarm and monitoring services at various City-owned buildings including the parks and museum.

The City issued a solicitation for the services utilizing the MITN system. Five proposals were received and were evaluated by a committee consisting of staff from Communications, Facilities, and Purchasing. The recommended vendor providing the best value was from Weber Security Group, Inc. of Mt. Clemens, Michigan. The contract term is one year with four one-year renewals. The third renewal expires June 30, 2019, and Weber Security Group, Inc. has agreed to hold pricing for the fourth and final available renewal year.

Weber Security Group, Inc. is recommended for award of the building alarm and monitoring services for one year based on their satisfactory performance in accordance with the terms and conditions of the contract with pricing determined to be low, fair and reasonable.

PROCESS:

Vendor Name and Address:

Weber Security Group, Inc.
95 South Rose Street, Suite A
Mount Clemens, MI 48043

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2019 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities Fund	631.807000	Contractual Services	\$30,000	\$30,000	\$0
		Total	\$30,000	\$30,000	\$0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize the award of a contract/blanket purchase order for building alarm and monitoring services for the City to Weber Security Group, Inc., Mt. Clemens, Michigan in the amount not-to-exceed \$30,000.00 for a one-year term to expire June 30, 2020.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		