



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2019-0184

TO: Mayor and City Council Members
FROM: Allan Schneck, P.E., Director Department of Public Services
DATE: May 6, 2019
SUBJECT: Purchase Authorization for One (1) Equipment Trailer

REQUEST:

City Council is requested to authorize the purchase of one (1) Equipment Trailer from Michigan CAT, Shelby Township, MI in the amount of \$28,461.00.

REASON FOR PURCHASE:

The City issued an Invitation to Bid for an equipment trailer utilizing the MITN system. The solicitation was distributed to sixty-five potential vendors. Four bid responses were received. Responses were reviewed by the Department of Public Services Fleet Department. The low bid received from Scientific Brake & Equipment was determined as not meeting specifications. Deviations for the proposed trailer included three (3) axles at 22,500# each where as the bid specified three (3) axles at 25,000# each and the proposed trailer did not have all wheel ABS as specified. The next lowest bid was received from Michigan CAT. The Towmaster T-50 trailer meets or exceeds all specifications.

The trailer will be used by the DPS to transport the department's new tracked excavator to job sites around the City. This new trailer is a tri-axle rated to carry a 50,000 pound payload. The City's largest equipment trailers in service now are dual axle units with a payload capacity of 40,000 pounds and are of insufficient capacity to carry the new machine and associated equipment.

Award is recommended to Michigan Cat as the low responsive responsible vendor meeting specification.

PROCESS:

Vendor Name and Address:

Michigan CAT
12550 23 Mile Road
Shelby Township, MI 48315

Reason for Selection:

Low Bid

Method of Purchase:

Purchase Order

BUDGET:

Funding is included in the FY 2019 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Fleet	661.977000	Equipment Capitalized	\$33,590	\$28,461	\$5,129

RECOMMENDATION:

City Council is requested to authorize the purchase of one (1) Equipment Trailer from Michigan CAT, Shelby Township, MI in the amount of \$28,461.00.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A