



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
 Rochester Hills, MI 48309
 248.656.4630
www.rochesterhills.org

Legislative File No: 2019-0192

TO: Mayor and City Council Members
FROM: Joe Snyder, Chief Financial Officer
DATE: April 22, 2019
SUBJECT: Annual Support and Maintenance for Utility Billing Software

REQUEST:

City Council is requested to authorize a purchase order in the amount of \$34,500.00 for annual support and maintenance for the period of 5/1/2019 through 4/30/2020 for the City’s Water and Sewer Utility Billing Software Support and Maintenance to TruePoint Solutions, Incline Village, NV.

REASON FOR PURCHASE:

In 2015, City Council authorized the purchase and installation to TruePoint Solutions for the City’s Water and Sewer Utility Billing Software System. There is an annual fee for support and maintenance of the software. The current support and maintenance will expire on 4/30/2019 and the request is to renew the support and maintenance for the period of 5/1/2019 through 4/30/2020.

PROCESS:

Vendor Name and Address:

TruePoint Solutions
 774 Mays Blvd. #10-377
 Incline Village, NV 89451

Reason for Selection:

Sole Source Vendor/Proprietary Software

Method of Purchase:

Purchase Order

BUDGET:

Funding is included in the FY 2019 Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Water & Sewer	510-810000	Sewer / Professional Service	\$18,000	\$17,250	\$750
Water & Sewer	530-810000	Water / Professional Service	\$18,000	\$17,250	\$750
		Total	\$36,000	\$34,500	\$1,500

RECOMMENDATION:

It is recommended that City Council authorize a purchase order in the amount of \$34,500.00 for annual support and maintenance for the period of 5/1/2019 through 4/30/2020 for the City's Water and Sewer Utility Billing Software Support and Maintenance to TruePoint Solutions, Incline Village, NV.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A