



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2019-0138

TO: Mayor and City Council Members

FROM: Allan E. Schneck, P.E., Director Department of Public Services

DATE: April 8, 2019

SUBJECT: School Road & John R Road Improvements / Construction Engineering Services
City File #E18-011

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for the Construction Engineering Services related to the School Road and John R Road Improvement projects to Nowak & Fraus Engineers, Pontiac, MI in the amount of \$112,380.00 and further authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

The Department of Public Services recently received bids for the School Road and John R Road improvements project. Based on the 2019 department workload, the Department of Public Services has determined that the construction engineering services should be supplemented by an engineering consultant.

Nowak and Fraus Engineers prepared the design plans and specifications for the School Road and John R Road improvements project and is recommended to provide the construction engineering services to the City. The attached proposal describes the scope of services included for the construction engineering services to complete the work in greater detail.

PROCESS:

Vendor Name and Address:

Nowak & Fraus Engineers
46777 Woodward Ave
Pontiac, MI 48342-5032

Reason for Selection:

Quality Based Selection

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2019 Adopted Budget.

If approved by City Council, City Staff will monitor the Major Road component of the project and will present a future Budget Amendment for Construction Engineering services if additional funds are needed.

Fund Name	Department Account No	Account No. Description	Remaining Budget Amount	Cost	Remaining Budget
Major Road Fund	452.970000	Construction - 2019 MR Rehabilitation Program	\$38,363.00	\$40,182.43	(\$1,819.43)
Pathway Construction Fund	403.974000	Land Improvement - 2019 PW Rehab Program	\$14,966.40	\$10,012.90	\$4,953.50
Local Street Fund	454.970000	Construction - LS-13 / School Road Paving	\$65,000.00	\$62,184.67	\$2,815.33
Grand Total			\$118,329.40	\$112,380.00	\$5,949.40

RECOMMENDATION:

City Council is requested to authorize a blanket purchase order/contract for the Construction Engineering Services related to the School Road and John R Road Improvement projects to Nowak & Fraus Engineers, Pontiac, MI in the amount of \$112,380.00 and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		