



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
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Legislative File No: 2019-0123

TO: Mayor and City Council Members

FROM: Allan E. Schneck, P.E., Director Department of Public Services

DATE: March 25, 2019

SUBJECT: Construction Engineering Services Auburn Road Alley and Parking Lot Improvements

REQUEST:

The Department of Public Services (DPS) requests that City Council authorize a blanket purchase order/contract for construction engineering services for the Auburn Road Alley and Parking Lot Improvements project to OHM Advisors in a not-to-exceed amount of \$347,000.00 and further authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

The City recently received bids for the proposed Auburn Road Alley and Parking Lot Improvements project. Based on the 2019 DPS workload, the Department has determined that an engineering consultant should perform the construction engineering services.

DPS recommends that OHM Advisors be used to provide the construction engineering services to the City. The attached proposal includes the scope of services and corresponding estimated costs for OHM Advisors to provide the construction engineering services work.

PROCESS:

Vendor Name and Address:

OHM Advisors (aka Orchard, Hiltz, & McCliment, Inc.)
34000 Plymouth Road
Livonia, MI 48150

Reason for Selection:

Quality Based Selection

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2019 Adopted Budget. If approved by City Council, a 2nd Quarter Budget Amendment will be forthcoming.

Please Note:

Also to be included as part of the 2nd Quarter Budget Amendment, the Capital Improvement Fund (420) will reduce the transfer-out to the Facilities Fund (631) by (\$10,000) for parking lot paving construction engineering services. This funding not needed for the parking lot paving construction engineering can be redirected to the Alleyway construction engineering budget, so that no additional funding is requested from fund balance.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Local Street Fund	454.970000	Construction	\$275,000	\$284,540	(\$9,540)
Facilities	631.974000	Land Improvement	\$75,000	\$62,460	\$12,540
		GRAND TOTAL	\$350,000	\$347,000	\$3,000

RECOMMENDATION:

The Department of Public Services recommends that City Council authorize a blanket purchase order/contract for construction engineering services for the Auburn Road Alley and Parking Lot Improvements project to OHM Advisors in a not-to-exceed amount of \$347,000.00 and further authorizes the Mayor to execute a contract on behalf of the City.

Attachment(s): OHM CE Proposal – Contract 2.pdf

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		