

## Article VII. Boards, Commissions and Committees Section

### .01 Boards and Commissions:

(a) In order to provide a liaison and give the Council representation before various Boards, Commissions and Community-based Groups, the Council shall appoint members at the first meeting each December to serve as a liaison to one (1) or more Community-based Groups, Boards, or Commissions affecting the City.

(b) Whenever, under a provision of the Charter, an ordinance, a resolution or State Law, the Council is required to appoint a board, commission, or committee, such appointment shall be made in accordance with the following:

(i) Each Council Member may nominate one (1) person for appointment to each open position. No second to a nomination shall be required.

(ii) Voting on appointments shall take place at least two (2) weeks after the meeting at which nominations were made, except when only one (1) nomination is made, voting may be immediately following the nomination.

(iii) If there is more than one (1) person nominated for an appointment, the President shall call for a Roll Call Vote and each Council Member shall name the one (1) nominee he chooses to vote for.

(iv) A nominee receiving a vote of a majority of the Council currently holding office shall be declared appointed. If no nominee receives the vote of a majority of the Council currently holding office and there are more than two (2) nominees, the nominee receiving the fewest number of votes cast shall be dropped from the list of nominees and a vote shall be taken on the remaining nominees. Voting shall continue until one (1) nominee receives the vote of a majority of the Council currently holding office.

(v) Upon completion of the vote, Council shall adopt a resolution appointing the nominee to the position including the Board/Commission/Committee and term of appointment.

(c) In all instances where appointments by the Mayor must be confirmed by the Council, Council action shall be taken by resolution.

(d) Council Members may caucus with the appointees to advise and ensure compliance with the following:

(i) conduct in a professional and ethical manner befitting a Rochester Hills employee or official as set forth in Chapter 50 of the Code of Ordinances;

(ii) representation and promotion of the interests of the City and its residents as identified by Council, and as more specifically identified by the Council liaison where there is a Council liaison to a Board, Commission or Committee.;

(iii) regular attendance at meetings; and

(iv) maintenance of fiduciary duties to the City, including, but not limited to:

(A) undivided loyalty, impartiality, and prudence in actions;

(B) due care in the performance of responsibilities; and

(C) regular reporting to Council of the activities of the Board, Commission or Committee which may be accomplished through the Council liaison, or directly to Council where there is no liaison.

(e) Removal of Members from Boards, Commissions and Committees: Council may remove any member of any Board, Commission, or Committee or which it has created or has been created by the City Charter by a vote of at least a majority of Council present.

(f) The City Clerk shall deliver, by mail or otherwise, a copy of this Rule and Chapter 50 of the Code of Ordinances to newly appointed Board, Commission and Committee members at the time of appointment.