



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2019-0101

**TO:** Mayor and City Council Members  
**FROM:** Allan E. Schneck, P.E., Director Department of Public Services  
**DATE:** March 11, 2019  
**SUBJECT:** 6AC Natural Stone - Aggregates

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**REQUEST:**

City Council is requested to authorize a blanket purchase order to Osburn Industries, Inc., Taylor, Michigan for 6AC Natural Stone in the amount not-to-exceed \$7,200.00 through December 31, 2020.

**REASON FOR PURCHASE:**

The Department of Public Services purchases 6AC Natural Stone on an as-needed basis for road, ditch and catch basin repairs. The water and sewer division also uses the aggregate in underground water and sewer repairs.

Sealed bids were solicited on MITN for aggregates for the 2019 and 2020 maintenance seasons. Four bids were received for 6AC Natural Stone. The lowest responsive, responsible bid was from Osburn Industries, Inc.

The Department has used Osburn Industries, Inc. in the past and has been pleased with the product and service received. The award of bid is recommended to Osburn Industries, Inc. as the lowest responsive responsible bidder.

**PROCESS:**

**Vendor Name and Address:**

Osburn Industries, Inc.  
5850 Pardee  
Taylor, MI 48180

**Reason for Selection:**

Lowest Responsive Responsible Bidder

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Funds are included as part of the FY 2019 Adopted Budget and 2020 Projected Budget.

Fund Name	Department Account No.	Account No. Description	2 Year Budget Amount	2 Year Cost	Remaining Budget
Major Roads Fund	462.781000	Materials	\$1,600	\$1,600	\$0
Local Streets Fund	464.781000	Materials	\$4,200	\$4,200	\$0
Sewer Fund	510.781000	Materials	\$300	\$300	\$0
Water Fund	530.781000	Materials	\$1,100	\$1,100	\$0
		<b>Total</b>	<b>\$7,200</b>	<b>\$7,200</b>	<b>\$0</b>

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order to Osburn Industries, Inc., Taylor, Michigan for 6AC Natural Stone in the amount not-to-exceed \$7,200.00 through December 31, 2020.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		