



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2019-0079

TO: Mayor and City Council Members

FROM: Allan Schneck, P.E., Director Department of Public Services

DATE: February 25, 2019

SUBJECT: Purchase Authorization for One (1) Industrial Sweeper Scrubber

REQUEST:

City Council is requested to authorize the purchase of one (1) Industrial Sweeper Scrubber from Tennant Sales and Service Company, Minneapolis, MN in the amount of \$56,037.96.

REASON FOR PURCHASE:

The City issued a Request for Proposals for an Industrial Sweeper Scrubber utilizing the MITN system. The solicitation was distributed to forty seven potential vendors. One (1) proposal response was received. The City determined a request for proposals was the best approach to the purchase of this piece of equipment in order to seek recommendations from vendors for a machine that meets the City's needs for an industrial indoor/outdoor riding type sweeper scrubber.

This sweeper scrubber will replace 39-276, a Tennant M20 that was purchased in 2008. This machine has become unreliable and frequently requires repair. The debris hopper is also leaking. The sweeper/scrubber is primarily used to clean and maintain the Department of Public Services facility indoor vehicle and equipment parking area, as well as the Fleet Service Garage, Water and Sewer shop, Roads Shop, and the facility's outdoor parking areas and driveways. A variety of vehicles and equipment are stored in the indoor parking garage and based on the diverse environments the vehicles and equipment are exposed to can create hazardous conditions in the garage and also damage the finish of the floor. The sweeper/scrubber aids in creating a safer work environment and extend the life of the floor. This machine may be used to clean and maintain other city facilities as well.

Award is recommended to Tennant Sales and Service Company.

PROCESS:

Vendor Name and Address:

Tennant Sales and Service Company
701 Lilac Drive North
Minneapolis, MN 55422

Reason for Selection:

Best Value

Method of Purchase:

Purchase Order

BUDGET:

Funding is included in the FY 2019 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Fleet	661.977000	Equipment Capitalized	\$58,470	\$56,037.96	\$2,432.04

RECOMMENDATION:

City Council is requested to authorize the purchase of one (1) Industrial Sweeper Scrubber from Tennant Sales and Service Company, Minneapolis, MN in the amount of \$56,037.96.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		