



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2019-0050

**TO:** Mayor and City Council Members  
**FROM:** Scott Cope, Director of Building/Ordinance/Facilities  
**DATE:** February 11, 2019  
**SUBJECT:** 2019 Lawn Mowing Services

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**REQUEST:**

City Council is requested to authorize the issuance of a blanket purchase order to Green Meadows Lawnscape Inc, for 2019 Lawn Mowing Services for City-owned sites in the amount not-to-exceed Eighty-five Thousand (\$85,000) Dollars through December 31, 2019.

**REASON FOR PURCHASE:**

City owned properties and boulevards are a highly visible component of the suburban landscape. It is important for the City to maintain the quality of its outdoor environment and natural features for the benefit of its citizens and to further enhance property values. The general appearance of these properties requires a level of maintenance for the proper landscape environment in order to preserve the citizens' investment in these properties.

The Purchasing Division solicited competitively sealed proposals for 2017 Lawn Mowing Services, which were opened on March 8, 2017. Green Meadows Lawnscape, Inc. was selected as providing the best value and submitting the most responsive, responsible proposal for lawn mowing services. Green Meadows Lawnscape, Inc. has performed the noted services in the past in a professional and satisfactory manner. The City of Rochester Hills wishes to exercise its option to renew for the 2019 season.

The not-to-exceed amount also includes funds to account for additional mowing due to weather conditions and other City events.

**PROCESS:**

**Vendor Name and Address:**

Green Meadows Lawnscape, Inc.  
2359 Avon Industrial Drive  
Rochester Hills, MI 48309

**Reason for Selection:**

Best Value

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

Funding is included in the FY 2019 Adopted Budget

| <b>Fund Name</b> | <b>Department Account No</b> | <b>Account No. Description</b> | <b>Budget Amount</b> | <b>Cost</b> | <b>Remaining Budget</b> |
|------------------|------------------------------|--------------------------------|----------------------|-------------|-------------------------|
| Facilities       | 631.807000                   | Contractual Services           | \$85,000             | \$85,000    | \$0                     |

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council award the contract for Lawn Mowing Services for the 2019 season for various City-owned properties and boulevards by exercising its option to renew to Green Meadows Lawnscape, Inc. in the amount not-to-exceed Eighty-five Thousand (\$85,000) Dollars through December 31, 2019.

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| <b>APPROVALS:</b>                                | <b>SIGNATURE</b> | <b>DATE</b> |
|--|------------------|-------------|
| Department Review                                |                  |             |
| Department Director                              |                  |             |
| Budget Content:<br>Chief Financial Officer       |                  |             |
| Purchasing Process:<br>Supervisor of Procurement |                  |             |
| Mayor  |                  |             |
| Deputy Clerk                                     |                  |             |