



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2019-0057

TO: Mayor and City Council Members

FROM: Allan E. Schneck, PE, Director of Public Services

DATE: February 1, 2019

SUBJECT: Avon Creek Restoration – Phase IV – City File No. E06-004-.4

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for the Avon Creek Restoration Project to Shlicht Excavating, Inc., Montrose, Michigan in the amount of \$86,976.00 with a 10% project contingency in the amount of \$8,697.60 for a total not-to-exceed amount of \$95,673.60 and further authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

The City of Rochester Hills has been awarded a grant from the Michigan Department of Natural Resources in the amount of \$100,000.00 to complete the fourth and final stage of the Avon Creek Restoration Project. This last phase will complete the proper stream length and bankfull elevations of Avon Creek to the terminus at the Clinton River. Similar to the first three phases, the Avon Creek Phase IV project improves the creek habitat and function while removing woody invasive plants from the adjacent riparian land and restoring with native plants more suited to the restored environment.

To complete the Avon Creek Restoration – Phase IV project, the City issued a Request for Proposal for the project utilizing the MITN system. Ten (10) proposal responses were received. Responses were evaluated by a committee consisting of staff from the Engineering Department. The City when reviewing the responses utilized experience and qualifications, methodology, comparable projects and costs as their evaluation criteria. In evaluating the responses, the committee determined that Schlicht Excavating has the qualifications and experience to perform the work, along with a clearly defined methodology for accomplishing the work and offered the overall lowest cost proposal. Since this was a Request for Proposal, it does allow the ability for the City to negotiate price and scope. All the responses received came in over the budget of that in which the City has for this project. The City evaluated their project and bid items and determined areas in which scope and quantities could be reduced. Those reductions were applied against the unit price received in the proposals and evaluated. The City determined that even with the changed quantities, that Schlicht Excavating was still qualified to perform the work and still maintained the overall lowest cost to perform the work. Schlicht Excavating has agreed to still perform the work with the reduced quantities. Based on the above factors, award of this project is being recommended to Schlicht Excavating.

PROCESS:

Vendor Name and Address:

Schlicht Excavating, Inc.
13126 Sheridan Road
Montrose, MI 48457

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Remaining budgeted funding to be carried over from FY 2018 as part of the FY 2019 1st Quarter Budget Amendment.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Water Resources	244.974000	Land Improvement	\$110,000	\$95,673.60	\$14,326.40

RECOMMENDATION:

It is recommended that City council authorize a blanket purchase order/contract for the Avon Creek Restoration Project to Shlicht Excavating, Inc., Montrose, Michigan in the amount of \$86,976.00 with a 10% project contingency in the amount of \$8,697.60 for a total not-to-exceed amount of \$95,673.60 and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		