



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2019-0033

**TO:** Mayor and City Council Members  
**FROM:** Allan E. Schneck, P.E., Director Department of Public Services  
**DATE:** January 28, 2019  
**SUBJECT:** 22A Road Gravel - Aggregates

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**REQUEST:**

City Council is requested to authorize a blanket purchase order to Michigan Sand and Gravel, Metamora, Michigan for 22A Road Gravel in the amount not-to-exceed \$30,000.00 through December 31, 2020.

**REASON FOR PURCHASE:**

The Department of Public Services purchases 22A Road Gravel on an as-needed basis for routine maintenance on gravel roads and shoulder grading. The water and sewer division also uses the aggregate for backfill on water main breaks and service line repairs.

Sealed bids were solicited on MITN for aggregates for the 2019 and 2020 maintenance seasons. Although eight bids were received, only five vendors bid on 22A Road Gravel. The lowest responsive, responsible bid was from Michigan Sand and Gravel.

The award of bid is recommended to Michigan Sand and Gravel as the low responsive responsible bidder.

**PROCESS:**

**Vendor Name and Address:**

Michigan Sand and Gravel  
200 E Sutton Road  
Metamora, MI 48455

**Reason for Selection:**

Lowest Responsive Responsible Bidder

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Funds are included as part of the FY 2019 Adopted Budget and 2020 Projected Budget.

Fund Name	Department Account No.	Account No. Description	2 Year Budget Amount	2 Year Cost	Remaining Budget
Major Roads Fund	462.781000	Material	\$1,500	\$1,300	\$200
Local Streets Fund	464.781000	Material	\$30,000	\$26,300	\$3,700
Sewer Fund	510.781000	Material	\$1,260	\$1,100	\$160
Water Fund	530.781000	Material	\$1,500	\$1,300	\$200
		<b>Total</b>	<b>\$34,260</b>	<b>\$30,000</b>	<b>\$4,260</b>

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order to Michigan Sand and Gravel, Metamora, Michigan for 22A Road Gravel in the amount not-to-exceed \$30,000.00 through December 31, 2020.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		