



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2018-0620

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., DPS Director
DATE: January 7, 2019
SUBJECT: As-Needed Construction Inspection and Surveying Services

REQUEST:

City Council is requested to authorize a blanket purchase order for as needed construction inspection and surveying services to Spalding DeDecker Associates, Inc., Rochester Hills, Michigan and Nowak & Fraus, Pontiac, Michigan in the amount not-to-exceed \$240,000 through March 31, 2020.

REASON FOR PURCHASE:

Due to numerous private development projects proposed to be completed during the 2019 construction season, the Department of Public Services is requesting assistance from Spalding DeDecker Associates, Inc. and Nowak and Fraus Engineers to perform as needed construction inspection and surveying services.

Construction inspection services performed on private development projects are pass-through in nature, meaning that offsetting private developer escrow funds will be charged as revenues to offset the private inspection services expenditures. Services for this blanket will be mainly for private projects but may be utilized for public projects if the need arises.

PROCESS:

Vendor Name and Address:

Spalding DeDecker Associates, Inc.
905 South Boulevard East
Rochester Hills, MI 48307

Nowak & Fraus Engineers
46777 Woodward Ave.
Pontiac, MI 48342

Reason for Selection:

Quality Based Selection Process

Method of Purchase:

Blanket Purchase Order
Contract

BUDGET:

Funding is included in the 2019 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Local Streets	454.801000	Professional Services	\$50,000	\$50,000	\$0
Water Resources	244.801000	Professional Services	\$50,000	\$50,000	\$0
Water & Sewer	510.801000	Professional Services	\$50,000	\$50,000	\$0
Water & Sewer	530.801000	Professional Services	\$50,000	\$50,000	\$0
Major Roads	452.970000	Construction	\$10,000	\$10,000	\$0
Local Streets	454.970000	Construction	\$10,000	\$10,000	\$0
Pathways	403.974000	Land Improvement	\$10,000	\$10,000	\$0
W/S Construction	593.972000	Mains & Services	\$10,000	\$10,000	\$0
		TOTAL	\$240,000	\$240,000	\$0

RECOMMENDATION:

City Council is recommended to authorize a blanket purchase order for as needed construction inspection and surveying services to Spalding DeDecker Associates, Inc., Rochester Hills, Michigan and Nowak & Fraus Engineers, Pontiac, Michigan in the amount not-to-exceed \$240,000 through March 31, 2020.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		