



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2017-0080 Version 2

TO: Mayor and City Council Members

FROM: Scott Cope, Director Building/Ordinance/Facilities
Ken Elwert, Director Parks and Forestry

DATE: September 24, 2018

SUBJECT: Architectural/Engineering Services for Borden Park New Park Office and Compound Improvements

REQUEST:

City Council is requested to authorize an increase to the blanket purchase order for Architectural/Engineering Services for the design development and construction drawings and specifications and assistance to construction manager with construction administration for the Borden Park New Park Office and Compound Improvement project to H2A Architects, Davison, Michigan in the amount of \$25,704.44 for a new not-to-exceed \$84,166.14.

REASON FOR PURCHASE:

In 2011, H2A was selected through an RFP process to provide for on-call historical and other architectural services as needed by the City. H2A was selected based on their experience and qualifications with public sector clients and cost proposal. The City has worked with H2A on several projects, including most recently H2A stepping in and assisting the City with the fire station projects. The City has been very satisfied with the quality of work and services H2A provides. H2A was the architect of record for both phases of the Calf Barn project, and Jackie Hoist, the lead architect has extensive experience with the City, including being the architect for the City Hall Renovation project back in 2003.

An increase in the blanket is requested due to a change in the scope of the project. Originally the project included compound improvements. The compound improvements were reevaluated and reduced to the installation of a new security fence that was completed earlier this year. This change requires revisions to the original construction drawings and specifications to reflect the updated scope of the proposed project.

PROCESS:

Vendor Name and Address:

H2A Architects
9100 Lapeer Road, Suite B
Davison, MI 48423

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the 2018 Adopted Budget.

Remaining Budget funding to be utilized in the construction phase of the projects.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.975000	Building (Borden Office)	\$214,000.00	\$25,704.44	\$188,295.56

RECOMMENDATION:

It is recommended that City Council authorize an increase to the blanket purchase order for Architectural/Engineering Services for the design development and construction drawings and specifications and assistance to construction manager with construction administration for the Borden Park New Park Office and Compound Improvements project to H2A Architects, Davison, Michigan in the amount of \$25,704.44 for a new not-to-exceed \$84,166.14.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		