



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
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Legislative File No: 2018-0226

TO: Mayor and City Council Members
FROM: Allan Schneck, P.E., Director Department of Public Services
DATE: June 4, 2018
SUBJECT: Freightliner & Sterling Heavy Duty Truck Parts

REQUEST:

City Council is requested to authorize a three (3) year blanket purchase order for Freightliner and Sterling heavy duty truck parts to Wolverine Freightliner Eastside, Mt. Clemens, MI in the total amount not-to-exceed \$54,000.00 through June 30, 2021.

REASON FOR PURCHASE:

The Rochester Hills DPS/Fleet Services Division is responsible for the maintenance and repair of the City's fleet of heavy duty trucks and fire apparatus, and for the repair and maintenance of other local agencies vehicles and equipment through interagency agreements. Rochester Hills Fleet is standardizing on Freightliner brand trucks, and the Fire Department is following suit standardizing on Freightliner where practical.

An Invitation to Bid (ITB) was posted on the MITN e-procurement system and distributed to 115 potential vendors. One response was received from Wolverine Freightliner Eastside. The City has been receiving parts and supplies from Wolverine Freightliner Eastside since 2011. The DPS department is satisfied with the vendor's service. This Freightliner location is the closest available dealer to the City's garage allowing for delivery in a reasonable time frame.

Award is recommended to Wolverine Freightliner Eastside as the low responsive responsible vendor.

PROCESS:

Vendor Name and Address:

Wolverine Freightliner Eastside
107 S. Groesbeck Highway
Mt. Clemens, MI 48043

Reason for Selection:

Low responsive responsible bid

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2018 Adopted Budget and FY2019 - 2021 Projected Budgets.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Fleet	661.938000	Maintenance: Vehicle	\$54,000	\$54,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize the issuance of a three (3) year blanket purchase order for the purchase of Freightliner and Sterling heavy duty truck parts to Wolverine Freightliner Eastside, Mt. Clemens, MI in the total amount not-to-exceed \$54,000.00 through June 30, 2021.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		